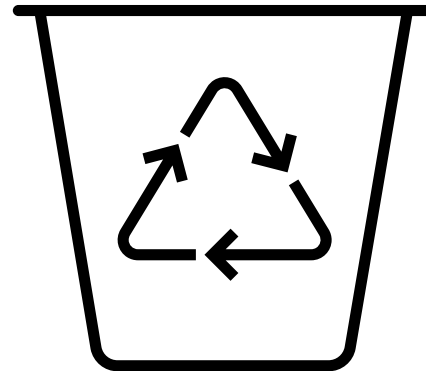


Act 101, Section 904 Recycling Performance Grant



What is the 904 Recycling Performance Grant?

The Pennsylvania Department of Environmental Protection (DEP) administers the program under Section 904 of Act 101, the Municipal Waste Planning, Recycling and Waste Reduction Act.

The grant awards are based on the total tons recycled and the recycling rate of the recycling operation.

Who is eligible for the 904 grant?

- All Pennsylvania municipalities that had a recycling program in the previous calendar year may be eligible to apply.
- Mandated municipalities must meet the requirements of Act 101
 - Population of 10,000+ OR a population greater than 5,000 but less than 10,000 with a population density of 300+ people per square mile (based on the last decennial census)
 - Currently there are 474 mandated municipalities, check out the list on DEP's [Statewide Recycling Data](#) webpage
- Non-mandated municipalities that received more than \$10,000 on a previous 904 grant must be in compliance with Act 140 of 2006
 - Check out DEP's [Recycling Performance Grants](#) webpage for the Act 140 requirements

What is eligible for the 904 grant?

Post-consumer:

- aluminum cans and steel cans
- glass
- plastics
- corrugated cardboard
- newspapers
- other marketable grades of paper

* Eligible materials collected from residents, businesses, schools, colleges, universities, and community events can be factored into the grant awards.

Ineligible items

- scrap metals
- household hazardous waste
- electronic waste/recycling
- food waste
- leaf/yard/green/organic waste
- garbage
- Pre-consumer materials or residual waste (materials generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings). Also, print overruns, over issue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials.

Where to find key information?

DEP's Recycling Financial Assistance Webpage:

<https://www.pa.gov/agencies/dep/programs-and-services/waste-programs/recycling-in-pennsylvania/municipal-resources/financial-assistance#accordion-3f6bc8666f-item-8fec5abc1c>

904 RECYCLING PERFORMANCE GRANT



dep recycling financial assistance



AI Mode

All

Images

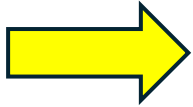
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Commonwealth of Pennsylvania (.gov)

<https://www.pa.gov> > ... > Municipal Resources



Recycling Financial Assistance | Department ...

Reimbursement available for up to 50 percent of eligible costs. Eligible costs typically include collection, transportation and management of the wastes plus ...

[Recycling Performance Grants](#)





904 RECYCLING PERFORMANCE GRANT

 Microsoft Bing

dep recycling financial assistance



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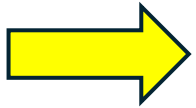
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About 6,580,000 results



PA.GOV

<https://www.pa.gov> › ... › financial-assistance



Recycling Financial Assistance | Department of Environmental ...

Besides grants for local recycling, planning, and environmental protection programs, funding subsidizes state programs for recycling market development, public education, technical ...

Recycling Performance Grants

Recycling Program Performance Grants are available to all Pennsylvania local ...

Recycling In Pennsylvania

For more details regarding the FRIG program, please visit the DEP's Recycling ...

Recycling Financial Assistance

Department of Environmental Protection

Programs and Services

Air

Business

Bureau of Laboratories

Contracts, Procurement, and Bonding

Energy

Grants, Loans, and Rebates

Infrastructure Act

Integration

Land

Mining

Oil and Gas

Recycling programs are financed by a \$2-per-ton recycling fee on all waste (except ash) disposed of in landfills or processed by resource recovery facilities in Pennsylvania. Besides grants for local recycling, planning, and environmental protection programs, funding subsidizes state programs for recycling market development, public education, technical assistance, and grants administration.

Food Recovery Infrastructure Grant

Act 101 Section 901, Planning

Act 101, Section 901, HHW Education

Act 101, Section 901, Household Battery Management

Act 101, Section 902

Act 101, Section 903

Act 101, Section 904

Act 190, Chapter 2

902 Recycling Grant Application Guidelines



Recycling Performance Grants



Municipal Resources



Act 101, Section 904

[Act 101, Section 904, Recycling Performance Grants](#) are available to all Pennsylvania local governments with recycling programs. The grant awards are based on the total tons recycled and the applicant's recycling rate.

Application Dates

Opens – June 28, 2025

Deadline – December 31, 2025 at 11:59 PM

Application Instructions and Website Guidance

- [How to Navigate the Online Application](#) (PDF)
- [Application Instructions and Document/Form Preparation](#) (PDF)

Required Applicant Documents

- [Residential Tonnage Summary Form](#) (DOCX)
 - [Alternative Excel Version](#) (XLSX)
- [Commercial Tonnage Summary Form](#) (DOCX)
 - [Alternative Excel Version](#) (XLSX)
- [Applicant Information and Banking](#) (DOCX)

Electronic Single Application Website

- The 904 Performance Grant application must be submitted through the [Single Application for Assistance \(pa.gov\)](#). *Paper and faxed copies will not be accepted.*
- *Paper and faxed copies will not be accepted.*
- For questions regarding how to complete the online application, please call the Enterprise eGrants Customer Service Center at 1-833-448-0647 or by email at egrantshelp@pa.gov. They are open 7:00 AM to 6:00 PM EST Monday through Friday.

Keep track of the dates!
OR
Submit EARLY

Fill these out **BEFORE**
you start the online
application

Step-by-step pictures and
instructions for filling out the
application
AND
Instructions for the forms

LINK to the application
portal

Types of Recycling Reports

Business

- Captures the recycling activities at the business level, detailing what materials the business itself recycles and how they are collected
- Typically filed by businesses, commercial, industrial, or multi-family property owners/managers

Hauler

- Captures the recycling activities at the municipal level

Market

- Used if the municipality directly markets with a buyer (end-user) for the materials

Helpful Definitions

Residue – Garbage, refuse, other discarded material or other waste that is not recyclable.

Residue Rate – the percentage of collected recyclable materials that cannot be converted into new products due to contamination or processing losses

Dual-stream (Commingled) – residents or businesses separate the fibers (paper, cardboard) from containers (aluminum/tin cans, plastic, glass) for recycling.

Single Stream – all recycleables (fibers and containers) are put in the same bin for recycling.

Residential Tonnage Summary Form ([DOCX](#))

Alternative Excel Version ([XLSX](#))

THIS PAGE MUST BE UPLOADED WITH YOUR SUBMITTED GRANT APPLICATION THROUGH THE ELECTRONIC SINGLE APPLICATION WEB SITE

2024 / Municipality, County: [Click here to enter text.](#)

RESIDENTIAL TONNAGE SUMMARY FORM

Business Hauler/Market	Old Newsprint	High Grade Office Paper	Corrugated	Other Marketable Grades of Paper	Mixed Paper	Aluminum Cans	Steel Cans or Bimetallic Cans	Mixed Cans (Not Scrap metals)	Amber Glass	Clear Glass	Green Glass	Mixed Glass	PET Plastics	HDPE Plastics	Other Plastics	Mixed Plastics	Dual Stream** (Commingled)	Single Stream**	Total
TOTALS																			

Total Residential Tons:

**If claiming residential commingled or single stream tonnage, use the space below to list the materials included in the tonnage: [Click here to enter text.](#)

Commercial Tonnage Summary Form ([DOCX](#))

Alternative [Excel Version](#) (XLSX)

THIS PAGE MUST BE UPLOADED WITH YOUR SUBMITTED GRANT APPLICATION THROUGH THE ELECTRONIC SINGLE APPLICATION WEB SITE

2024 / Municipality, County: [Click here to enter text.](#)

COMMERCIAL TONNAGE SUMMARY FORM

Business Hauler/Market Store Number*	Old Newsprint	High Grade Office Paper	Corrugated	Other Marketable Grades of Paper	Mixed Paper	Aluminum Cans	Steel Cans or Bimetallic Cans	Mixed Cans (Not Scrap metals)	Amber Glass	Clear Glass	Green Glass	Mixed Glass	PET Plastics	HDPE Plastics	Other Plastics	Mixed Plastics	Dual stream** (Commingled)	Single Stream**	Total
TOTALS																			

Total Commercial Tons:

***Please include the store number or address if claiming tonnages from one of the following:** Acme Markets; Advance Auto; Aldi; Auto Zone; BB's Grocery Outlet; Best Buy; Big Lots; Boscov's; Burlington Stores; COSTCO; Dollar General; First National Bank; Giant Eagle; Giant Foods (Ahold); Grocery Outlet; Home Depot; JC Penney; Kohl's; Lowes; Marshalls/TJMAXX; Mauser Packaging Solutions (Recycle Inc. East); Ocean State Job Lot; Ollie's Bargain Outlet, Inc.; Price Chopper; Redner's Markets & Quick Shop's; Staples; Target; Tractor Supply; UPMC; Vital Records Control; Walgreens; Walmart/Sam's Club; WAWA; Wegmans; Weis; Whole Foods (List provided by PROP Data Management Committee)

****If claiming commercial commingled or single stream tonnage, use the space below to list the materials included in the tonnage:** [Click here to enter text.](#)

Claiming a 0% Residue Rate

The Dept automatically utilizes a 20% residue rate and deducts that residue from the tonnage summary forms

Exceptions:

- PROP Store Reports compiled by the PROP Data Management Committee
- Marketed Receipts
 - The materials were sold to a manufacturer for the purposes of converting the recyclables into a new product
 - Compensation/rebates from a collector or processor DO NOT count as the marketing of materials

Applicant Information and Banking (DOCX)

Rev. 5/2024

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WASTE MANAGEMENT
DIVISION OF WASTE MINIMIZATION AND PLANNING

Municipal Recycling Program Performance Grant
The Pennsylvania Municipal Waste Planning, Recycling and Waste Reduction Act,
Act 101 of 1988 (P. L. 556) Section 904
APPLICANT INFORMATION AND BANKING

PLEASE FOLLOW ALL INSTRUCTIONS AS PROVIDED


1. APPLICANT: _____

2. OFFICIAL BUSINESS ADDRESS: _____

CITY: _____
STATE: PENNSYLVANIA ZIP: _____

3. COUNTY: _____

4. FEDERAL ID NUMBER: _____ 5. FOR CALENDAR YEAR: 2024

6. PAYMENT METHOD – *Electronic (ACH)* Partner Bank Type (e.g. BN01, BN02 ...) 

- Complete the top portion of the form
- DO NOT complete the *Department Use Only* section
- **Partner Bank Type**

Partner Bank Type – What is it?

- PBT is a nickname for Commonwealth Banking information (example BN01, BN02).
- Allows the selection of desired supplier payee bank account for invoice processing and payment without revealing sensitive banking information

Partner Bank Type – How to obtain

Be ready to supply the following information:

- Tax ID number
- Vendor number
- Last 3 digits of the Bank Account number for which the Bank Partner Type is needed for

Contact Methods

1. Call the Vendor Data Management Unit (VDMU) at 1-877-435-7363, open Monday – Friday 8:00 a.m. to 4:30 p.m.
2. Email VDMU at ra-psc_supplier_requests@pa.gov
3. Fax VDMU at 717-214-0140.

Vendor Number – What is it?

- The Vendor Number is a unique six-digit number assigned to a registered Commonwealth Supplier.
- This is sometimes referred to as a Supplier Number.
- Email VDMU at ra-psc_supplier_requests@pa.gov, if you do not know your supplier number

Vendor Number – How to change information

DO NOT SUBMIT CHANGES IN YOUR 904 APPLICATION

Vendor # begins with 1,2,3,4,5:

- Must be completed by visiting the PA Supplier Portal:
www.pasupplierportal.state.pa.us
- Use Edge or Chrome for accessing the PA Supplier Portal.
- The PA Supplier Portal is the only method to maintain supplier information.

Vendor # begins with 6,7,8:

- Any changes to vendor banking information, must be completed on the PEPP form.
- Any changes to vendor address information, must be completed on the Payment Address Change or New Payment Address form.

How to enroll in ACH payments

- If your municipality has not already signed-up, please enroll in the PA Electronic Payment Program (PEPP). A new [Direct Deposit and Electronic Addenda Enrollment form](#) is now available.
- The Direct Deposit Enrollment form can be accessed through the [Office of the Budget website](#).
 - Scroll down to the "Popular Topics" section of the page and click the title entitled "Find Vendor Registration, Information, and Tools"
 - Scroll down and click the block entitled, "Non-Procurement Vendor Help"
 - Scroll down to the "How to..." section and click "Direct Deposit Enrollment Form"

Worker Protection Form



WORKER PROTECTION AND INVESTMENT CERTIFICATION FORM

A. Pursuant to Executive Order 2021-06, *Worker Protection and Investment* (October 21, 2021), the Commonwealth is responsible for ensuring that every worker in Pennsylvania has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with Pennsylvania's Unemployment Compensation Law, Workers' Compensation Law, and all applicable Pennsylvania state labor and workforce safety laws including, but not limited to:

1. Construction Workplace Misclassification Act
2. Employment of Minors Child Labor Act
3. Minimum Wage Act
4. Prevailing Wage Act
5. Equal Pay Law
6. Employer to Pay Employment Medical Examination Fee Act
7. Seasonal Farm Labor Act
8. Wage Payment and Collection Law
9. Industrial Homework Law
10. Construction Industry Employee Verification Act
11. Act 102: Prohibition on Excessive Overtime in Healthcare
12. Apprenticeship and Training Act
13. Inspection of Employment Records Law

B. Pennsylvania law establishes penalties for providing false certifications, including contract termination; and three-year ineligibility to bid on contracts under 62 Pa. C.S. § 531 (Debarment or suspension).

CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the contractor/grantee identified below, and certify that the contractor/grantee identified below is compliant with applicable Pennsylvania state labor and workplace safety laws, including, but not limited to, those listed in Paragraph A, above. I understand that I must report any change in the contractor/grantee's compliance status to the Purchasing Agency immediately. I further confirm and understand that this Certification is subject to the provisions and penalties of 18 Pa. C.S. § 4904 (Unsworn falsification to authorities).

<i>Signature</i>	<i>Date</i>
<i>Name (Printed)</i>	
<i>Title of Certifying Official (Printed)</i>	
<i>Contractor/Grantee Name (Printed)</i>	

Applicants will need to complete and upload the Worker Protection Form if they will be receiving \$10,000 or more

Worker Protection Form

1. How do I know if I am receiving more than \$10,000 if I have not submitted the application yet?
 - Refer to your last Performance Grant that you received payment for and compare your current Performance (Tonnages) to the past application
 - Check the DEP Performance Grant Reports: [Recycling Performance Grant](#)
 - Use the Grant Award Formula in the [Application Instructions and Document/Form Preparation](#) (PDF)
2. Should I fill out the form just in case?
 - You may if you believe your application will be close to \$10,000
 - If you do not have it uploaded but your grant award is \$10,000 or more, the DEP Grant Center will reach out to the applicant contact. The application will be on hold until they receive the form.

Best Practices

- Have the required documentation filled out, saved to your computer, and ready to be uploaded into the application.
- Keep all documentation in an easy to access location. Your application can be audited anytime within 4 years of submission.
- Save early and OFTEN!
- Have the [How to Navigate the Online Application](#) (PDF) open while you complete the application.
- After you submit, take a screenshot of your submission page, or save a copy of the submitted application.

Navigating the Application

[How to Navigate the Online Application](#) (PDF)

- Step-by-step pictures and instructions for filling out the application

Link to the application: [Enterprise eGrants System](#)

- Login help/password resets → Keystone Global Help Desk (877)328-0995
- For technical assistance with an application → Enterprise eGrants Customer Service Center. Representatives are available Monday through Friday, from 7:00 AM until 6:00 PM, at 833-448-0647. Email inquiries can also be sent to egrantshelp@pa.gov.

www.pa.gov/grants

Discover State Grants

Pennsylvania offers grants for many uses. This funding supports growth and success across the state. Enter your details below to find grants available to you.

Applicant type

All



Funding agency

All



Funding type

All



Search grants →

Contact Information

Evelyn Dyer

DEP – Central Office

evdyer@pa.gov

717-787-7382