

Re-TRAC Connect User Guide

County Recycling Coordinator



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Getting Started

Login

Go to Re-TRAC Connect at the URL: <http://connect.re-trac.com>

All PA County Recycling Coordinators **will be given** a username and password to access Re-TRAC Connect. Your username is always your email address.

To login, enter your username and click “NEXT.” Then enter your password and click “NEXT” again.

Existing Re-TRAC Connect users will have the PaDEP program linked to their existing account.

NOTE: Do NOT create a new account if you are a PA County Recycling Coordinator.



Re-TRAC Connect is the web-based software that transforms the way organizations manage and measure their waste and recycling programs.

Track your organization’s waste diversion progress, contribute to recycling directories, and participate in programs delivered by leading organizations across North America.

Enter your email to get started

NEXT

If you have any questions concerning access or an account, please contact the PA Re-TRAC Administrator / Program Manager, JoAnne Yurcaba, via email at jyurcaba@pa.gov or via telephone at 717.787.8688.

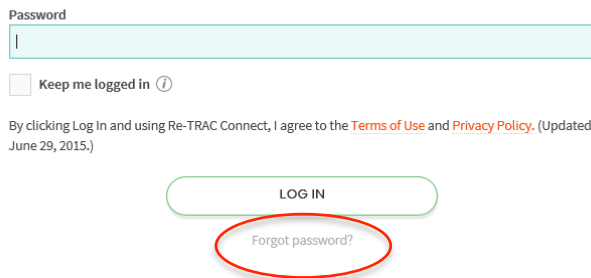
Forgot Password?

If you kept the original password given to you when you were first provided access, call or email the Re-TRAC Administrator as that data may be in the original records.

If you changed the original password, you will need to go into Re-TRAC, login with your username, then click on “Forgot Password.”

You will receive a new password, which you can then choose to change (see page 6).” The Re-TRAC Administrator will not have the new password.

You are logging in as: jjurcaba@pa.gov



Password

☐ Keep me logged in [?](#)

By clicking Log In and using Re-TRAC Connect, I agree to the [Terms of Use](#) and [Privacy Policy](#). (Updated June 29, 2015.)

LOG IN

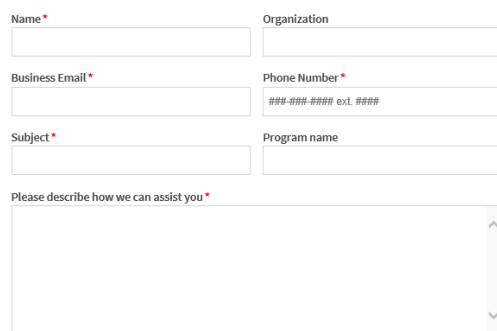
[Forgot password?](#)

If this doesn't help you, see “Technical Problems” below.

Technical Problems?

At the bottom of the login screen, click on “Support.” A “Technical Support” screen will appear. Fill out the form and click “Send.” A technician will get back to you.

TECHNICAL SUPPORT



Name *

Organization

Business Email *

Phone Number *

Subject *

Program name

Please describe how we can assist you *

SEND

Data entered into the support request form will be submitted to a dedicated support system for Re-TRAC Connect and RecycleSearch.

Reminder:

Never send confidential information such as passwords or sensitive user data.

[Terms of Use](#) [Privacy Policy](#) [Support](#)

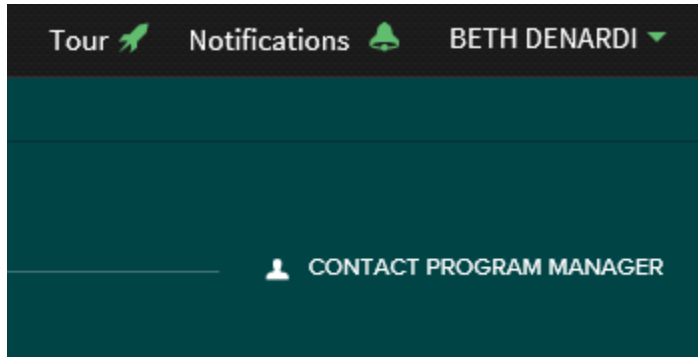
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The Basics

Home Page

Upper Menu Banner of Page

Located in the upper right-hand corner are the selections, as in the graphic below. This remains the same for all pages you are currently on.



Tour

To view information for the page you are currently on, click on “Tour.”

Notifications

Click on “Notifications” to read any recent Messages sent to you.

Your Name

Click on your name. A dropdown list appears with the following selections:

1. “Edit User” – see page 6.
2. “Messages” – brings you to the “Message Center” for sending, receiving, and managing emails.
3. “Support” – takes you to a “Technical Support” Form (see page 5).
4. “Log Out” – logs you out of the Re-TRAC Connect system. Use this every time you wish to sign out of the system.

CONTACT PROGRAM MANAGER

Click on for a dropdown that lists the contact information. This following information is included: Host, website, Program Manager’s name, email address, and phone number.

Edit User Information

Go to the top right of the Main Page (shown on previous page) and click on the dropdown by your name.

Change Username (email address) / Name:

NOTE: This option is used if your organization changes your email address, which Re-TRAC uses as your username login. You can also use this option should your first or last name changes.

Click on the “Edit User” tab to change your name and/or your username. Delete and enter the change(s), then click on “SAVE.”

WARNING: DO NOT CLICK ON THE “DELETE USER” OPTION!!

EDIT USER

[Edit User](#) | [Change Password](#)

First Name *	Last Name *
<input type="text" value="JoAnne"/>	<input type="text" value="Yurcaba"/>
Email *	
<input type="text" value="jyurcaba@pa.gov"/>	
Time zone	
<input type="text" value="(GMT-06:00) Central Time (US & Canada)"/>	
<div><input type="button" value="SAVE"/> <input type="button" value="DELETE USER"/></div>	

Change Password (Optional):

NOTE: You will need to know your current password. If you do not know your current password, follow the “Forgot Password?” instructions on page 5 first. Then you can use the password given to you to use this form to change your password.

Click on the “Change Password” tab to change your password to something you prefer. Complete the form and click “SAVE.”

CHANGE PASSWORD

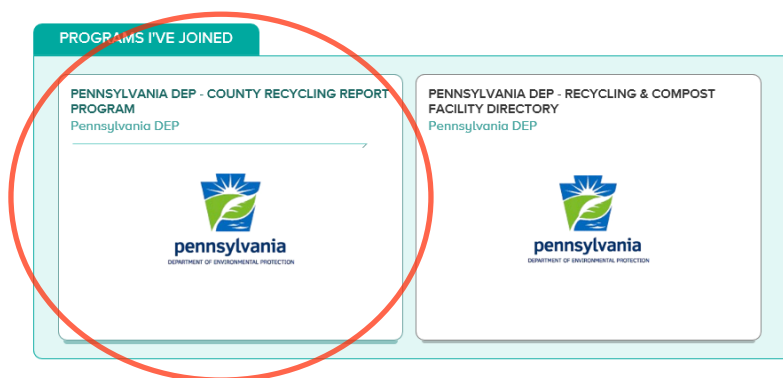
[Edit User](#) | [Change Password](#)

Current password *	
<input type="password"/>	
New Password * ⓘ	Confirm New Password *
<input type="password"/>	<input type="password"/>
<div><input type="button" value="SAVE"/></div>	

Program Access

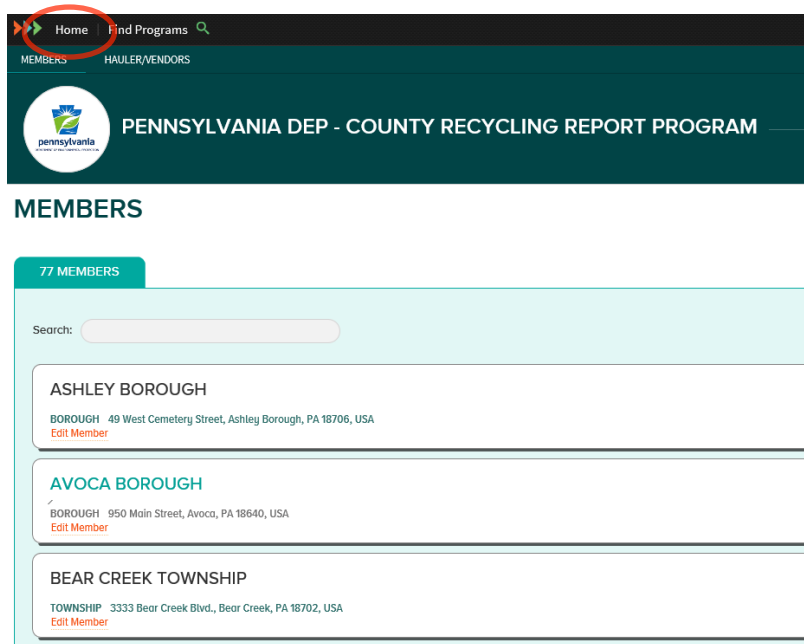
The PA Program Logos for the “Pennsylvania DEP – County Recycling Report Program” and the “Recycling & Compost Facility Directory” appear on your Home Page after logging in.

Click on the logo for the “Pennsylvania DEP - County Recycling Report” to enter the program.



The Members Page will appear with the county municipalities listed alphabetically (as shown in graphic below).

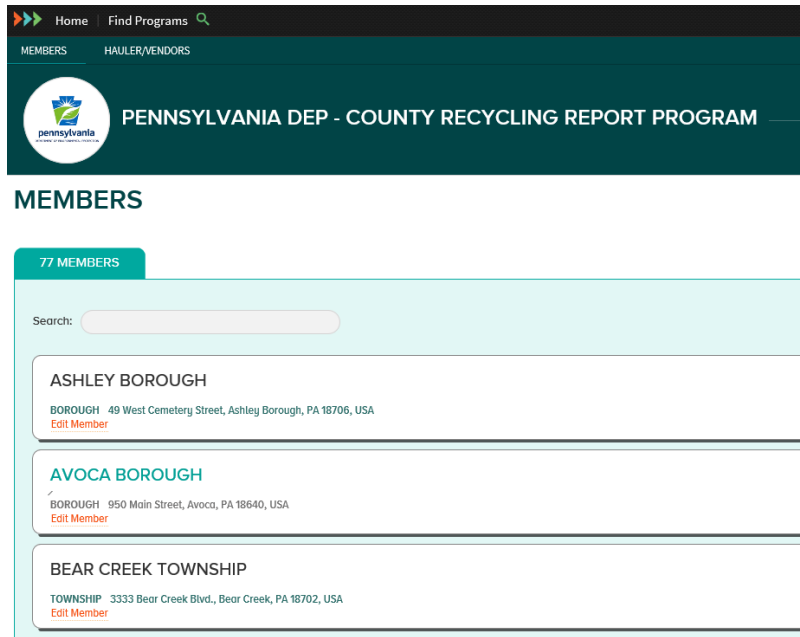
Clicking on the “Home” button at any point will remove you from the page you currently are on and return you to the Home Page.



Data Entry

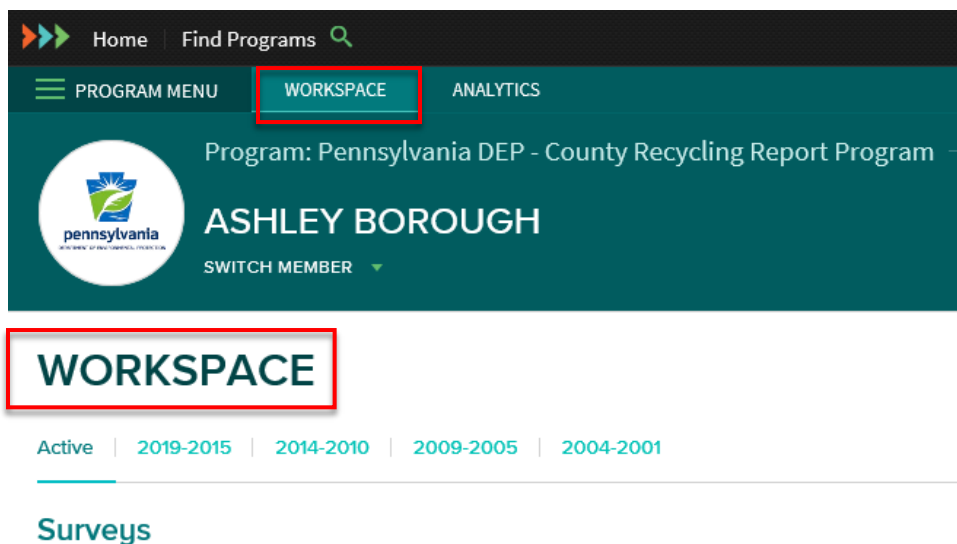
Workspace Data Entry

Click on any Member to enter data for that municipality.



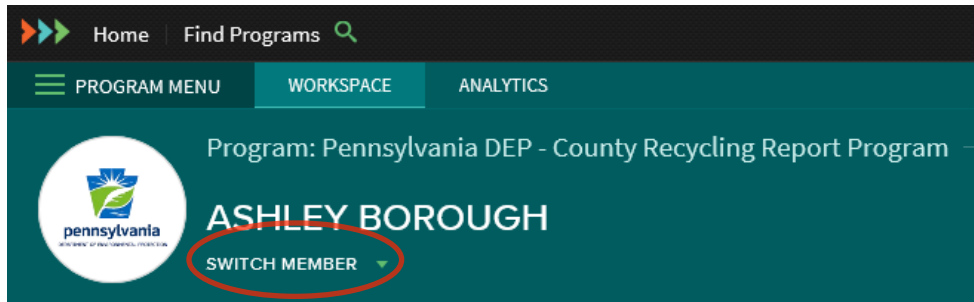
This will take you to the “WORKSPACE” Page for that Member (municipality).

NOTE: WORKSPACE in the Menu is underlined when you are currently within the page. The title will also appear above the surveys.



Switching Members

To move between Members (municipalities), click on “Switch Member” directly below the current Member’s Name.

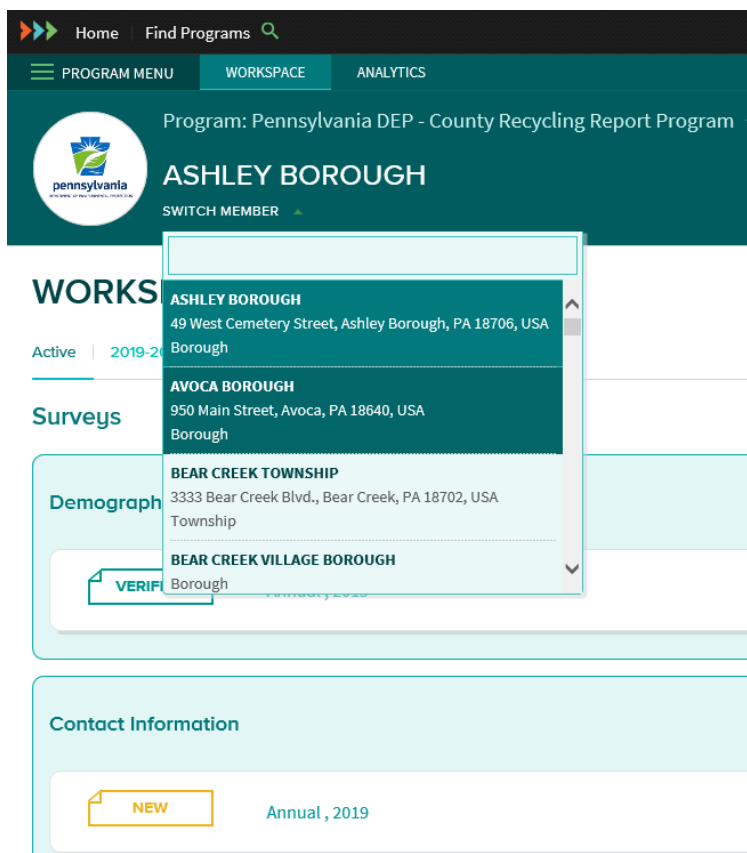


WORKSPACE

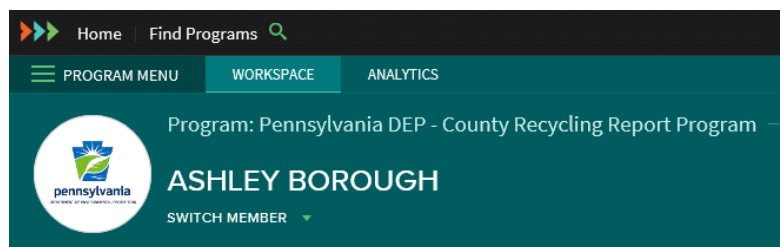
Active | 2019-2015 | 2014-2010 | 2009-2005 | 2004-2001

Surveys

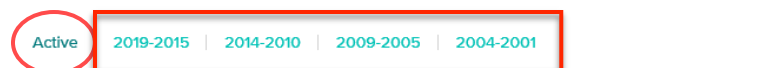
A dropdown list will appear with a scrollbar to the right. Scroll through the list to locate the Member and click on it. The selected Member’s name and associated Surveys will appear on the WORKSPACE page.



Choosing the Correct Year for Data Entry



WORKSPACE



Surveys

Active – This view shows the most current year’s surveys for a selected Member.

Date Range – This view shows several years of each survey for a selected Member. Historical data goes back to CY2001.

“Active” or “Date Range”

January 1st to April 30th – For entry of the previous year, choose either “Active” or the appropriate “range” to enter your data (see the graphic above).

May 1st to September 30th – For entry of the previous year, choose the appropriate “range.” For entry of the current year, choose “Active.”

NOTE: When the current year becomes “Active” on May 1st, the data in the Contact Information Survey and the Recycling Program Information Survey is carried over from the previous year into the current year. If a change for the previous year is not entered before May 1st, both years (previous and current) will need updated.

October 1st – The previous year will CLOSE (no longer available for entries). All closed years appear in grey.

2018	2017	2016	2015

NOTE: Please contact your Re-TRAC Administrator for changes you may wish to add to a CLOSED year.

Survey Data Entry Overview

Each county must complete entry of the following Survey forms for all their municipalities (mandated and non-mandated) for each Calendar Year (CY):

1. Contact Information (beginning CY2019)
2. Recycling Program Information

Each county must complete entry of the following Survey forms if the municipality is mandated. If the municipality recycles, but is non-mandated, the data may be entered under the separate municipality or multiple municipalities may be compiled under the County-wide member.

1. Residential Data
2. Commercial Data

NOTE: Deadline for entry of these four (4) surveys is April 1st for the previous CY.

The Survey buttons will change to designate their status as follows: NEW=Yellow, DRAFT=Red, COMPLETED=Green, VERIFIED=Blue, and CLOSED=Grey (can be viewed).

WORKSPACE

Active | 2019-2015 | 2014-2010 | 2009-2005 | 2004-2001

Surveys	Cycle	2019	2018	2017
Demographic Information (Completed by PADEP)	Annual	VERIFIED	VERIFIED	VERIFIED
Contact Information	Annual	NEW	VERIFIED	VERIFIED
Recycling Program Information	Annual	NEW	VERIFIED	VERIFIED
Financial Detail	Annual	NEW	NEW	NEW
Residential Data	Annual	NEW	NEW 1	NEW 1
Commercial Data	Annual	NEW	NEW 1	NEW 1

Survey Data Entry Overview (continued)

Multiple forms can be entered for the Financial, Residential, and Commercial Surveys. After one form has been entered, the button will change to show the addition of a form.



To add another form, click on the “NEW” button.



To view the existing forms, click on the number.



A page listing all additional forms will appear. In this example, there are 11 Commercial Data Surveys in the list, which is the amount shown by the “NEW” button. If forms are in “DRAFT” or “COMPLETED” status, they will also appear in the list.

COMMERCIAL DATA

Year: 2018
Cycles: Annual
Search by ID:
FILTER

EXPORT

Displaying 11 results

RESPONSE STATUS	ID	CYCLES	REPORTING DATE	CREATED	VERIFIABLE/NOT VERIFIABLE	COMMERCIAL TOTAL TONS	UPDATED
VERIFIED	877552	Annual	2018-01-01	Mar 29, 2019 at 11:04 AM CDT	Verifiable	28.47	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877543	Annual	2018-01-01	Mar 29, 2019 at 11:03 AM CDT	Verifiable	162.69	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877539	Annual	2018-01-01	Mar 29, 2019 at 11:03 AM CDT	Verifiable	17.68	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877531	Annual	2018-01-01	Mar 29, 2019 at 11:02 AM CDT	Verifiable	105.50	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877523	Annual	2018-01-01	Mar 29, 2019 at 11:01 AM CDT	Verifiable	5.93	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877517	Annual	2018-01-01	Mar 29, 2019 at 11:00 AM CDT	Verifiable	47.00	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877510	Annual	2018-01-01	Mar 29, 2019 at 10:59 AM CDT	Verifiable	90.89	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877497	Annual	2018-01-01	Mar 29, 2019 at 10:58 AM CDT	Verifiable	174.00	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877492	Annual	2018-01-01	Mar 29, 2019 at 10:58 AM CDT	Verifiable	6.00	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877484	Annual	2018-01-01	Mar 29, 2019 at 10:57 AM CDT	Verifiable	17.26	Apr 1, 2019 at 08:28 AM CDT
VERIFIED	877482	Annual	2018-01-01	Mar 29, 2019 at 10:57 AM CDT	Verifiable	9.00	Apr 1, 2019 at 08:28 AM CDT

For directions on how to search the forms, see Survey Navigation #4a-d on page 14.

Survey Navigation

1. Each Survey form is updated by clicking on the yellow “NEW” button.
2. Previous closed years are shown in grey.
3. Data in previous closed years can be viewed and printed by clicking on the grey “VERIFIED” button for a specific year.
4. To view all Survey forms entered for a municipality, either click on the number by the NEW” button or click on the red “VIEW ALL” button as shown below. The “VIEW ALL button is available for all Surveys.

RESIDENTIAL DATA

Annual, 2018

VIEW ALL →

- a. Search by “Year” (All Years or for one specific year) OR Search by entering a Response ID number into “Search by ID.”

Note: The Cycles filter selection can be ignored.

- b. Click on the “FILTER” button.

RESIDENTIAL DATA

Year

All Years

Cycles

All Cycles

Search by ID

FILTER

Displaying 1-25 of 40 results

RESPONSE STATUS	ID
VERIFIED	875327
VERIFIED	696706
VERIFIED	524665

- c. View the list for the data needed, such as tonnages, Response ID number, verifiable/not verifiable, etc.
- d. If needed, click on “EXPORT” to create the list as an Excel file.
 - A yellow bar will appear across the bottom of the page asking, “Do you want to savexlsx from **connect.re-trac.com**?”. Click on “Save.”
 - Click on “Open” to view the Excel file.
 - The file can then be saved.

5. All fields marked with a red asterisk are required entry fields. Not completing a required field will result in an error when trying to save the form.
6. After the Survey form is complete, click either the “SAVE DRAFT” button or the “MARK COMPLETE” button at the bottom left of the page.



- a. The “SAVE DRAFT” button allows you to return and make changes to the Survey form. Note: Data in “DRAFT” status will not be submitted into the system.
 - Once the “SAVE DRAFT” is clicked, the “NEW” button on the WORKSPACE page changes to “COMPLETED.”
 - The “DELETE” button is available while the form is in “DRAFT” status only. This allows the form to be totally deleted.
 - b. The “MARK COMPLETE” button will **lock your data** and enter it into the system. **No further editing** can be done with that Survey form.
 - Once the “MARK COMPLETE” button is clicked, the “NEW” or “DRAFT” button on the WORKSPACE page changes.
 - o For the Demographics and Recycling Program Surveys, the button changes to “COMPLETED.”
 - o For the Financial, Residential, and Commercial Surveys, see page 13.
 - c. Once the Residential/Commercial Surveys are locked, complete a “NEW” Survey form (see page 22-23) should tonnages need added/subtracted.
 - d. Once the Program Manager “VERIFIES” the Survey form, the button on the WORKSPACE page changes to a green “VERIFIED” button.
7. To reset/delete a Survey form after placing into “COMPLETED” status, contact the Program Manager. Be sure to supply the ID number so the correct Survey form is reset/deleted.
 8. Select “Export” in the upper righthand corner of a page to print. Available selections depend on the current page.

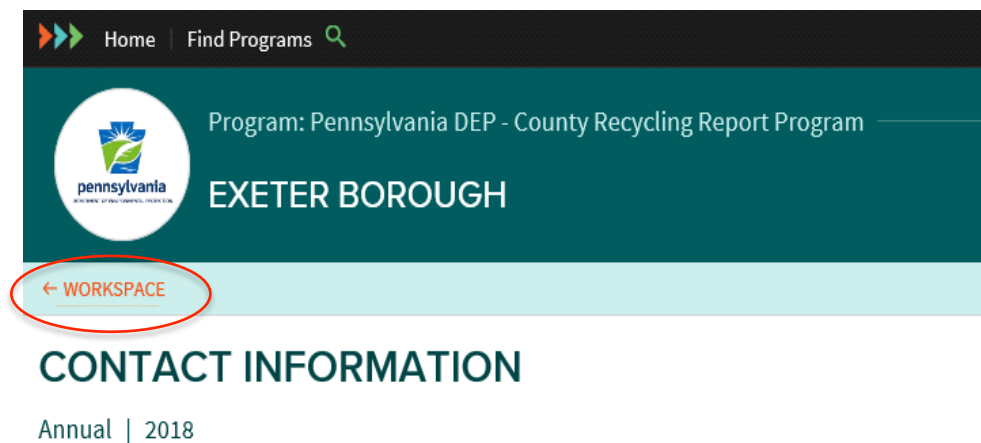


- At the bottom left of all Survey forms are the dates and times the form was “created” or “updated” and the email of who performed the action.

Created: Mar 27, 2019 at 12:18 PM CDT by Beth.DeNardi@luzernecounty.org

Last Updated: Apr 1, 2019 at 08:26 AM CDT by jyurcaba@pa.gov

- Return to the main WORKSPACE page by clicking on the red “**WORKSPACE**” above the Survey name.



- Keep in mind that any changes may not show until leaving the page and returning.

DEMOGRAPHIC INFORMATION Survey

This Survey is managed by the Program Manager. Data contained in this form are updated every 10 years after the U.S. Census is completed.

The results of the U.S. Census will determine whether a Member becomes “mandated” and subsequently required to meet Act 101 Regulations (see Chapter 15, Recycling and Waste Reduction. A newly mandated Member, or municipality, will have 3 years to meet new requirements.

To view Member data for the current year, click on the green “VERIFIED” button. Previous years can be viewed by clicking on the grey “VERIFIED” button for a specific year. The graphic below is an example of the data found in this survey.

DEMOGRAPHIC INFORMATION (COMPLETED BY PADEP)

Annual | 2018

Sorry, responses for Demographic Information (Completed by PADEP) can only be created or edited by the program manager.

Census Data (by the U.S. Dept. of Commerce, Bureau of the Census)

Demographics

Number of residents in the population:

2,774

Excluded per Act 83 (must conduct a facility-wide recycling program):

Number residing in prisons:

0

Number residing in commonwealth colleges / universities:

0

Total Act 101 population (Mandated municipality = a population of more than 10,000 OR a population of more than 5,000 with a population density of more than 300 per square mile):

2,774

Population Density

- The term **dwelling** or **structure** refers to a building
- The term **household** or **unit** refers to an individual unit in which a family resides.

Total number of households (including households in multi-family dwellings):

1,126

Square mileage of municipality:

68.7

Act 101 population density (Mandated municipality = more than 300 people per square mile AND a population of more than 5,000):

40.4

Is this municipality mandated by Act 101 to recycle?

☐ Yes

☒ No

CONTACT INFORMATION Survey

Beginning with CY2019, completion of this Survey is required.

1. To begin entering data, click on the “NEW” button.
2. For each Member, enter the data needed to contact the individual responsible for the municipality’s recycling information (example below). The County-wide Member should have the County Recycling Coordinator’s information.

NOTE: As soon as the current year is opened, data can be changed. The information carries forward from the prior year.

3. Data can be updated and saved in “DRAFT” status until final entry. The data must be reviewed and the “MARK COMPLETE” entered by April 1st of the following year.

Contact Information	
Contact Person:	Greg Gulick
Title:	Recycling Coordinator
Department:	
Street:	10 N. Main St.
City:	Ashley
Zip Code:	18706
Phone:	570-270-5839
Fax:	570-821-1755
Local Government Website:	http://www.ashleypa.net/
Recycling Website:	
Email:	greggulick@aol.com

RECYCLING PROGRAM INFORMATION Survey - 2 pages.

Click the “NEW” button to begin.

Page 1: Answer the questions below by clicking on the appropriate radio button.

← WORKSPACE

RECYCLING PROGRAM INFORMATION

Annual | 2018

The status is verified therefore all fields are currently locked. If you need to edit any part of the response, please contact the Pennsylvania DEP - County Recycling Report Program Program Manager(s).

Does your community have any data to report? *

☒ Yes

☐ No

☐ Did not submit their information to the County Recycling Coordinator

Do you have any curbside programs in place? *

☐ Yes

☒ No

☐ Did not submit their information to the County Recycling Coordinator

1. Question 1, “Does your community (municipality) have any data to report?”

- “No” – Community did not recycle any material for the reporting year.
- “Yes” – Community recycled any type of material(s) during the reporting year.



NOTE: If the community is NOT a mandated municipality, the material tonnages may be reported either under the municipality OR under County-wide.

- “Did not submit their information to the County Recycling Coordinator” – The municipality did not report as requested.

2. Question 2, “Do you have any curbside programs in place?”

- “No” – Go to the bottom left of the page and click on “SAVE DRAFT” or “MARK COMPLETE.” Move onto page 2 (see #4 below).
- “Yes” – A dropdown will appear for the curbside program information to be entered.

NOTE: If all questions are not answered, an error will appear. However, this page can be “saved” and returned to later. If you would like a list of the questions so you can gather your information before entering, you can print this page out. This information is valuable as it may be used to answer requests that can influence the addition of recycling businesses in the area.

- If there is more than one (1) curbside program for this municipality, click on the “  ADD ” button at the bottom left of the page.
- If you need to remove a curbside program, at the top right of the page for that specific program click on the “  REMOVE ” button.
- “Did not submit their information to the County Recycling Coordinator” – The municipality did not report as requested.

RECYCLING PROGRAM INFORMATION Survey - 2 pages.

3. Click on either “SAVE DRAFT” or “MARK COMPLETE” to save page 1.
4. Move on to page 2 by clicking on the #2 of the icon located at the upper right corner.



Page 2: Answer the question below by clicking on the appropriate radio button.

← WORKSPACE

RECYCLING PROGRAM INFORMATION

Annual | 2018

Does your community have a drop-off location? *

☐ Yes

☒ No



☐ Did not submit their information to the County Recycling Coordinator

SAVE DRAFT MARK COMPLETE DELETE

1. Question, “Does your community have a drop-off location?”

- “No” – There are no drop-offs in the community that collect recyclables. Go to the bottom left of the page and save as “DRAFT” or “MARK COMPLETE.”
- “Yes” – A dropdown will appear for the drop-off information to be entered.

NOTE: Be sure to complete all questions. This information may be used to answer requests that can influence the addition of recycling businesses in the area.

- o If there is more than one drop-off location for this municipality, at the bottom left of the page click on the “ ADD ” button.
- o If you need to remove a drop-off location, at the top right of the page for that specific drop-off location click on the “ REMOVE ” button.
- “Did not submit their information to the County Recycling Coordinator” – The municipality did not report as requested.

2. Click on either “SAVE DRAFT” or “MARK COMPLETE.”

NOTE: Move between page 1 and page 2 by clicking on the appropriate page of the icon in the upper right corner.



FINANCIAL DETAIL Survey

This form is completely voluntary and was developed for the benefit of the Member (municipality/county).

Multiple forms can be submitted during a calendar year (see page 13). This step can be repeated, as necessary. A blank example is shown below.

1. Click the “NEW” button to begin entering data.

Expenses

Contractor Collection

EXPENSE ITEM	PRICE (\$)	UNITS	AMOUNT (\$)
Fee for residential units served by program			
Fee for eligible commercial establishments served by program (opt in)			
Total Contractor Collection			

Other Collection, Processing, and Disposal Costs

EXPENSE ITEM	PRICE (\$)	UNITS	AMOUNT (\$)
Curbside bins			
6 gallon buckets			
Bags			
Wood shredder operation			
Total Other Collection, Processing, and Disposal Costs			

Miscellaneous Expenses

EXPENSE ITEM	PRICE (\$)	UNITS	AMOUNT (\$)
Solid waste tip fees			
Capital costs			
Administration costs			
Promotion and Education costs			
Enforcement costs			
Total Miscellaneous Expenses			

Total Expenses (\$):

Revenues

Primary Funding

REVENUE ITEM	PRICE (\$)	UNITS	AMOUNT (\$)
Annual 904 performance grant			
Paid by residents to Municipality for service			
Paid by Municipality			
Income from sale of recyclable materials			
Special one-time grants (902)			
Total Primary Funding			

Other Revenue or Funding

REVENUE ITEMS	PRICE (\$)	UNITS	AMOUNT (\$)
Extra refuse			
Oversized			
Tires			
White goods			
Yard waste			
Kraft bags			
Tags - unknown			
Total Other Revenue or Funding			

Total Revenues (\$):

2. Click on either “SAVE DRAFT” or “MARK COMPLETE.”

RESIDENTIAL / COMMERCIAL DATA Surveys

Multiple forms can be submitted during a calendar year (see page 13). This step can be repeated, as necessary. Residential and Commercial tonnages must be entered into a corresponding Survey form.

NOTE: It is not required to enter a form if the municipality is NOT mandated and has zero tonnages to report.

Not Verifiable:

1. Click on the “NEW” button to begin entering data. Select either the “Not Verifiable” or “Verifiable” radio button to complete the rest of the form.
2. Select the “Not Verifiable” radio button to complete the rest of the form.

Is this transaction verifiable or not verifiable for the purpose of 904 Performance Grants? *

☐ Verifiable
☒ Not Verifiable

Single Stream

MATERIAL	CURBSIDE (TONS)	DROPOFF (TONS)	TOTAL (TONS)
[SS1] SINGLE STREAM = All recyclables, including fiber, collected together	453.00		453.00
Totals	453.00		453.00

3. Tonnages may be entered for curbside and/or drop-off programs in the appropriate columns for each material (rows).

Paper

MATERIAL	CURBSIDE (TONS)	DROPOFF (TONS)	TOTAL (TONS)
[C01] Cardboard = corrugated			
[C02] Brown bags & sacks			
[C03] Gabled / Aseptic Cartons = milk, juice, etc			
[PA1] Magazines & Catalogs			
[PA2] Newsprint / Newspaper			
[PA3] Mixed / Other Paper Grades = junk mail, paper board, computer paper, chipboard	26.60	9.20	35.80
[PA4] Office Paper = all high grades			
[PA6] Phone Books			
[DR3] Drum Fiber (Not Act 101/904 eligible)			
Totals	26.60	9.20	35.80

- The tonnages entered will automatically total and appear in the Total (3rd) column for each material.
- Each material that is not an Act 101 material or not 904 eligible is designated in red.

Organics

MATERIAL	CURBSIDE (TONS)	DROPOFF (TONS)	TOTAL (TONS)
[SSF] Source Separated Foods (Not Act 101/904 eligible)			
[WW1] Wood Waste (Not Act 101/904 eligible)			
[Y01] Yard & Land Waste (Not 904 eligible)	41.00		41.00
Totals	41.00		41.00

RESIDENTIAL / COMMERCIAL DATA Surveys (continued)

- Materials are listed under their corresponding Material Category.

Paper			
MATERIAL	CURBSIDE (TONS)	DROPOFF (TONS)	TOTAL (TONS)
[C01] Cardboard = corrugated			
[C02] Brown bags & sacks			
[C03] Gabled / Aseptic Cartons = milk, juice, etc			
[PA1] Magazines & Catalogs			
[PA2] Newsprint / Newspaper			
[PA3] Mixed / Other Paper Grades = junk mail, paper board, computer paper, chipboard	25.60	9.20	35.80
[PA4] Office Paper = all high grades			
[PA6] Phone Books			
[DR3] Drum Fiber (Not Act 101/904 eligible)			
Totals	25.60	9.20	35.80

- The curbside and drop-off programs sub-total for each Material Category. Each Material Category totals.
- At the bottom of the form, the Transaction Total will add all the materials entered on that Survey form.

Transaction Total:

96.95

Tons

Created: Mar 27, 2019 at 12:21 PM CDT by Beth.DeNardi@luzernecounty.org

Last Updated: Apr 1, 2019 at 08:27 AM CDT by jyurcaba@pa.gov

- If a mistake in tonnages is made and a partial or total delete is necessary, this can be accomplished with a "NEW" form, as follows:
 - Match the municipality and material, along with any other factors, such as whether the tonnages were curbside/drop-off and verifiable/not verifiable.
 - Enter the amount to be deleted or subtracted from the existing amount as a negative number by entering a minus "-" symbol in front of the tonnages (example below).

Household Hazardous Waste

MATERIAL	CURBSIDE (TONS)	DROPOFF (TONS)	TOTAL (TONS)
[002] Antifreeze (Not Act 101/904 eligible)			
[B01] Batteries: Lead-Acid (Not Act 101/904 eligible)			
[B02] Batteries: Other Household (Not Act 101/904 eligible)			
[CR1] E-Waste = includes televisions (Not Act 101/904 eligible)	-76,463.00		-76,463.00
[FL1] Fluorescent Tubes & CFLs (Not Act 101/904 eligible)			
[OL2] Used Oil (Not Act 101/904 eligible)			
[OL3] Oil Filters (Not Act 101/904 eligible)			
[HHW] Other (paints, varnishes, pesticides, etc.) (Not Act 101/904 eligible)			
Totals	-76,463.00		-76,463.00

RESIDENTIAL / COMMERCIAL DATA Surveys (continued)

- c. Verify the action was accomplished properly using one of several reports in Analytics, such as Data Export. The Mandated & Non-Mandated report will verify your totals for each material and municipality.

Verifiable: Selecting this option is voluntary.

Hauler/Vendors are required to be entered prior to choosing this option (see page 25-26).

Paperwork that verifies the Act 101 material tonnages are eligible for a 904 Performance Grant is required. For detailed information regarding what type of paperwork meets requirements, please contact Mark Vottero at mvottero@pa.gov.

As with “Not Verifiable” tonnages, Residential and Commercial tonnages must be entered on the corresponding Survey form.

1. Click on the “NEW” button to begin entering data. Select the “Verifiable” radio button to complete the rest of the form, as in the example below.

COMMERCIAL DATA

Annual | 2018

Is this transaction verifiable or not verifiable for the purpose of 904 Performance Grants? *

☒ Verifiable
☐ Not verifiable

Please identify a hauler or vendor: *

Select

To manage the list of Haulers and Vendors that appear in the above drop down menu you will need to go to the "Haulers/Vendors" area. The "Haulers/Vendors" area can be accessed in the top navigation once entering the Pennsylvania DEP - County Recycling Report Program. [Click to download example screen shot.](#)

2. Select a Hauler/Vendor (previously entered) using the dropdown menu.

NOTE: Separate Survey forms must be entered for each Hauler/Vendor that has tonnages to be submitted. This is necessary to relate the tonnages to each specific Hauler/Vendor.

3. See Non-Verifiable #3-5, pages 22-23, to continue entry.
4. After entries are complete, an Analytics report, listed under “904 Grant Related,” titled “Hauler/Vendor Verifiable Data” can be used to print Residential/Commercial Data lists of the Haulers/Vendors for each municipality (includes County-wide) and their related tonnages (see page 34 for more detailed information). These print-outs can be used to replace the forms in the 904 Performance Grant Application.

Add Hauler / Vendor

1. On the Member's page, click on the "Hauler/Vendors" link found at the top left side.

Home | Find Programs

MEMBERS **HAULER/VENDORS**

PENNSYLVANIA DEP - COUNTY RECYCLING REPORT PROGRAM

MEMBERS

77 MEMBERS

Search:

ASHLEY BOROUGH

BOROUGH 49 West Cemetery Street, Ashley Borough, PA 18706, USA

[Edit Member](#)

AVOCA BOROUGH

BOROUGH 950 Main Street, Avoca, PA 18640, USA

[Edit Member](#)

BEAR CREEK TOWNSHIP

TOWNSHIP 3333 Bear Creek Blvd., Bear Creek, PA 18702, USA

[Edit Member](#)

NOTE: All Residential and Commercial transactions that are verifiable for 904 Performance Grants require a hauler/vendor associated to them.

2. Under "HAULER/VENDORS" near the top left of the page," click on " ADD HAULER/VENDOR ".

22 HAULER/VENDORS **+ ADD HAULER/VENDOR** EXPORT

Search:

A.J. BLOESKI INC.

HAULER/VENDOR PO Box 382, Elverson, PA 19520, USA

ACCURATE RECYCLING CORP

HAULER/VENDOR 508 Baltimore Ave, Lansdowne, PA 19050, USA

ADVANCED AUTO TRAPPE

HAULER/VENDOR 130 West Main St, Troppa, PA 19426, USA

- As Hauler/Vendors are entered, a list of existing Hauler/Vendors will appear.
- Click on the arrow at the right side of a Hauler/Vendor to view details of the entry.

NOTE: Hauler/Vendors entered will apply to all municipalities in the county.

3. Complete all the required fields on the Hauler/Vendor form (shown below). A red “*” identifies a required field.

NEW HAULER/VENDOR

Member Details

Member Name *

Contact Information

Name * Job Title
Email * Phone Number
Fax Website

Location Details

Search Google Maps for your Address

Search by organization name or address



If you require assistance, please let us know.

Confirm your location details

Country * State/Province *
United States
County City/Town *
Zip/Postal Code *
Address *

CLEAR ADDRESS

Service Type Hauler/Vendor Account Number
Single Family

SAVE

- All Hauler/Vendors added will be displayed in the Hauler/Vendor dropdown box on Residential and Commercial Data entry forms.

Is this transaction verifiable or not verifiable for the purpose of 904 Performance Grants? *

☒ Verifiable

☐ Not Verifiable

Please identify a hauler or vendor: *

Select



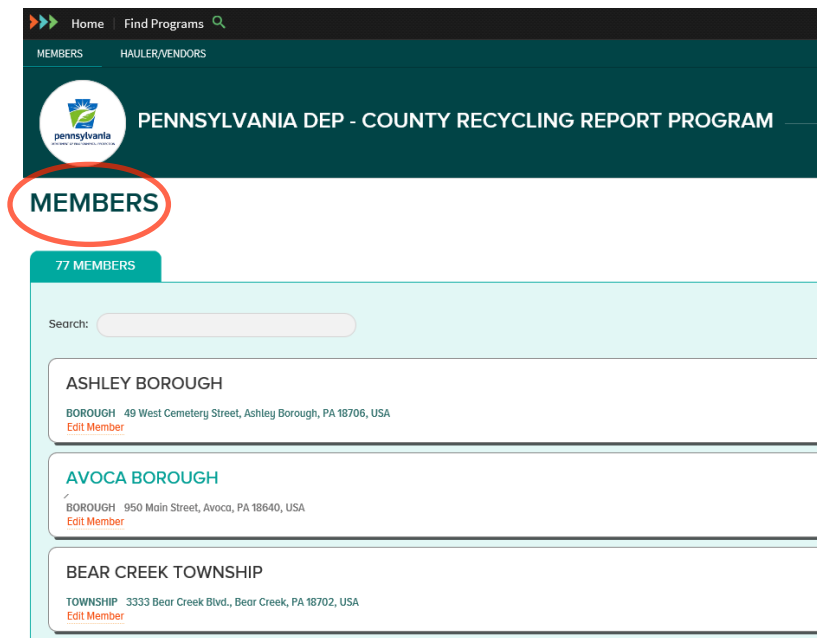
4. Click the “Save” button at the bottom to save data.

Making Analytics Work for You

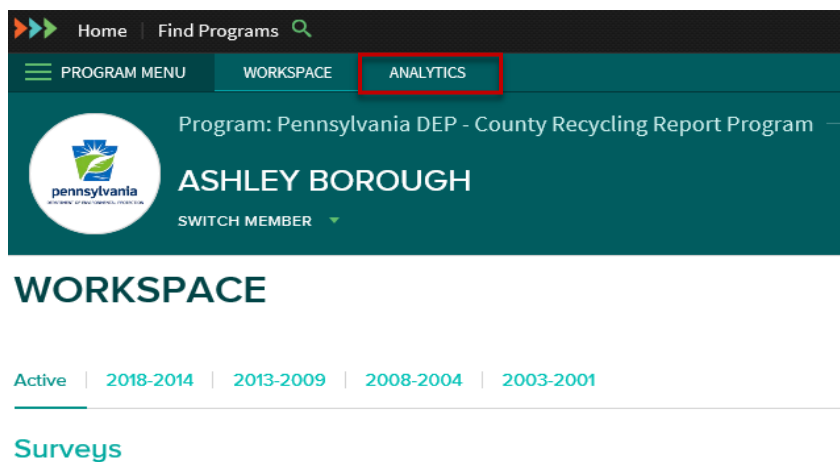
Analytics Navigation

To generate analytical reports on your data:

1. Click on logo for PA DEP – County Recycling Report.
2. On the Member's page, click on any municipality.



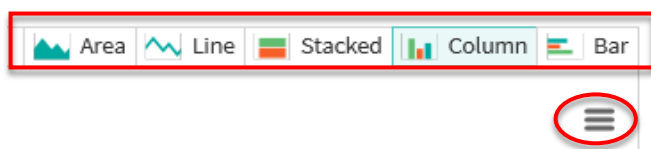
3. In the menu at the top left of the page, click on “Analytics.”



Exporting Data

1. Select a Report from Analytics, then make selection(s).
 2. Click the “GENERATE” button below the selections. This will produce a graph (if available) and then the report., both of which will download and appear below the selections.
- Graph:

- may have several choices available (area, line, stacked, column, or bar).
- selections (example shown below) are directly above the graph at the right (to view a graph type, click on the corresponding icon).



- can be printed by clicking on the bar icon and then clicking on “Print Chart.”
- can be downloaded by clicking on one of several format choices (PNG, JPEG, or SVG sector image).

- Report:
- can be viewed using scroll bars, if necessary.
 - are exported by clicking on “EXPORT,” located above the report at the right. Choices vary according to type of report but include:
 - Microsoft Excel (XLS)
 - Comma Separated Values (CSV)
 - Portable Document Format (PDF)
 - can be downloaded as a file by:
 - 1) Click on your selection (example below is for Excel).
 - 2) A yellow bar will appear across the bottom of the page. Click on “Save.”



- 3) Click on “Open” to view the Excel file and save.



NOTE: “Open folder” allows you to open the folder in your computer where all downloads are saved. “View downloads” allows you to view and track all your downloads.

Analytics - Reports

1. 904 Grant Related:

- a. Hauler/Vendor Verifiable Data – Shows 904 Eligible/Not 904 Eligible/All Materials. If this report is used to replace the blank Residential and Commercial forms provided in the 904 Performance Grant Application, under the Materials filter selections choose the “904 Eligible Materials” option. Report totals for each material (row) and for each Hauler/Vendor (columns). See page 34.

2. County:

- a. Mandated & Non-mandated Analysis – Shows Act 101/Not Act 101/All Materials (columns) with tonnages for Residential/Commercial/Combined for All/Mandated/Non-Mandated municipalities (rows). Report totals both materials and municipalities. See page 35.
- b. Recycled Materials Grouped by Material Categories – Materials (columns) are grouped under each Residential & Commercial Material Category for all or selected municipalities (rows). Report totals for all material columns and for each municipalities’ materials. Good report for checking tonnages entered for municipalities. See page 36.
- c. Residential Per Capita & Household Recycling – Shows tons recycled per person, per household, per capita material category, and per household material category. Population column and Residential Total Tons column are totaled for all municipalities for County totals. Per capita/households are calculated also for each municipality (row). See page 37.
- d. Total Recycled Tons Analysis – Shows Residential/Commercial Total Tons for all municipalities or a specific municipality. The Residential and Commercial columns are each totaled for County totals and the Residential and Commercial tonnages for each municipality is totaled (rows). See page 38.

3. Curbside / Drop-off:

- a. Curbside and Drop-off Analysis – Includes dropdown selection for four reports with results for Curbside and Drop-off Programs. Data in this report is from the Recycling Program Information Survey. It will not provide reported tonnages. See page 39.
- b. Recycled Commercial Tons by Material Category – Commercial Curbside/Drop-off materials (columns) are grouped by Material Categories for all municipalities (rows) or one specific municipality. Totals for each material and for each municipalities’ total material tonnages. See page 39.
- c. Recycled Residential Tons by Material Category – Residential Curbside/Drop-off materials (columns) are grouped by Material Categories for all municipalities (rows) or one specific municipality. Totals for each material and for each municipalities’ total material tonnages. See page 40.

4. **Miscellaneous:**

- a. **Data Export** – Reports are available for each Survey and shows all forms (responses) and information (columns), including status, for all municipalities (rows). This is a good report to check that all Contact Information & Recycling Program Information has been entered for each municipality. For Residential and Commercial Surveys, this report will show the Response ID number and all tonnages entered on each form (response). See page 41.
- b. **Diversion Rate Report** – Calculates the Diversion Rates for all or a specific selection of municipalities. Running “All” will total for a County Diversion Rate. Note: This report will not work if [REF] Refuse is not entered. See page 42.
- c. **Environmental Equivalencies** – Several choices for Environmental Equivalencies. Can use to show benefits of recycling to the public. See page 43.

5. **Survey Analysis:**

- a. **Commercial Data** – Multiple reports can be run based on data in the Commercial Data Survey, depending on filtering selection choices. See page 44.
- b. **Contact Information** – Lists all contacts alphabetically by municipality (row) and includes other information entered for each contact (columns). See page 45.
- c. **Curbside Program Summary** – Alphabetical list of municipalities’ Curbside Programs. Includes all materials collected for each program entered in page 1 of the Recycling Program Information Survey. See page 46.
- d. **Demographic Information** – Multiple reports can be run based on data in the Demographic Information Survey, depending on filtering selection choices. See page 47.
- e. **Drop-off Program Summary**– Alphabetical list of municipalities’ Drop-off Programs. Includes all materials collected for each program entered in page 2 of the Recycling Program Information Survey. See page 48.
- f. **Financial Detail**– Multiple reports can be run based on data in the Financial Information Survey, depending on filtering selection choices. See page 49.
- g. **Recycling Program Information**– Multiple reports can be run based on data in the Recycling Program Information Survey, depending on filtering selection choices. See page 50.
- h. **Residential Data**– Multiple reports can be run based on data in the Residential Data Survey, depending on filtering selection choices. See page 44.

6. **Trend:**

- a. **Commercial Material** – Compares up to five (5) years (columns) of all Commercial materials grouped into Categories (rows). Includes [MT1] Refuse, if entered. Each year’s Categories are sub-totaled, along with Grand Totals.

Report can be run for “All” municipalities (county totals) or can select for one municipality. A graph is available. See page 51.

- b. Curbside & Drop-Off Recycling – Compares up to five (5) years (columns) of total recycled by each Residential and Commercial Material Category for both Curbside and Drop-off tonnages (rows). Totals for each year include all materials, except [REF] Refuse. A graph is available. See page 52.
- c. Percent Change by Materials Recycled – Includes a dropdown with three (3) report selections. See pages 53 and 54.
 - 1) The “Material Percent Change” report compares any two (2) selected years (columns) for the percent change per materials (rows) for Residential, Commercial, or both sectors combined.
 - 2) Both the “Material Percent of Total Recycled” and “Material Category Percent of Total Recycled” are selected for one (1) year.
 - a) “Material Percent of Total Recycled” compares the individual material tonnages as a percentage of the total tonnages for the year selected.
 - b) “Material Category Percent of Total Recycled” compares the material categories’ tonnages as a percentage of the total tonnages for the year selected.
- d. Residential Material – Compares up to five (5) years (columns) of All Residential materials grouped into Categories (rows). Includes [REF] Refuse, if entered. Each year’s Categories are sub-totaled with Grand Totals. Report can be run for “All” municipalities (county totals) or select for one municipality. A graph is available. See page 51.
- e. Total Tons for Residential & Commercial – Compares up to five (5) years (columns) of Commercial and Residential total tons (rows) with Totals. This report includes [REF] Refuse. Can run for “All” municipalities (county totals) or select for one municipality. A graph is available. See page 55.
- f. Total Tons Recycled by Material (Residential & Commercial Combined) – Compares up to five (5) years (columns) of combined Residential and Commercial Sectors, grouped into Material Categories. Each years’ Categories are sub-totaled with Grand Totals. Can run for “All” municipalities (county totals) or select for one (1) municipality. A graph is available. See page 56.
- g. Total Tons Recycled by Material Category – Compares up to five (5) years (columns) of Commercial and Residential Material Categories (rows) with Grand Totals for each year. Can run for “All” municipalities (county totals) or select for one (1) municipality. A graph is available. See page 57.

Analytics – Reports Overview

Analytics Menu: Reports list down the left side of the page by Category. For access to a report, click on the title. Reports includes “recycling” in the title, do not include [REF] Refuse.

Filtering Selections: Depending upon the type of report chosen, different options for filtering the data will appear when selected.

Timeframe versus Year: Depending on the report, you will be prompted to either select for a “Year” or a “Timeframe Start” and “Timeframe End.”

- “Year” – select a year from the dropdown menu.
- “Timeframe Start” and “Timeframe End” –
 - Click on the associated calendar for each and use the dropdowns to select for the month and year.
 - Click on the day of the selected month(s) to enter the exact date.
 - For some Timeframes, shortcut selections for “**This Year**,” “**This Month**,” or “**Last Month**” will appear beneath “Timeframe Start” (see example below).

Timeframe Start	Timeframe End
01/01/2019	12/31/2019
This Year This Month Last Month	

- Click on the shortcut, and the dates in Timeframe Start and Timeframe End will change to match the selection chosen.

Members Option - Select All / Select None: For some reports, the Members can be selected by clicking on:

- “Select All” box (all checked)
- “Select None” box (none checked). This is used to deselect all members, then click on one or more members.
- Members – select/unselect using the box before each. Scroll bar can be used to locate a member (municipality).

Members:
<div><input checked="" type="checkbox"/> Abington Township</div> <div><input checked="" type="checkbox"/> Ambler Borough</div> <div><input checked="" type="checkbox"/> Bridgeport Borough</div>
<div><input checked="" type="checkbox"/> SELECT ALL <input type="checkbox"/> SELECT NONE</div>

Analytics – Reports Overview (continued)

Survey Analyses Reports: These reports will allow you to analyze a single question on a Survey form. There are four types of analyses that can be performed.

1. **Listed** - lists the response as it appears on the Survey form.
2. **Listed by Response** - filters the results that match a given value (similar to a search). Entry value must match the available values exactly.
3. **Aggregated Counts** - aggregates and counts the number of responses for a specific question.
4. **Summations** - allows you to sum up the values of any numeric question

NOTE: The “Question” dropdown box will automatically update based on the “Type of Analysis” selected. If the question dropdown box is empty, this means that the type of analysis you have selected cannot be done, as no questions exist on the Survey form that will allow for the type of analysis you selected.

Search: When a report has the Search option at the upper right corner, a phrase, such as “township” or a municipality name, can be entered in the box. Search can also be used to find any numeric phrase. The report will exhibit only those municipalities that contain the matching phrase in the list.

RECYCLED MATERIALS GROUPED BY MATERIAL CATEGORIES

Program: Pennsylvania DEP - County Recycling Report Program

Report Group: County Reports

Report Generated On: Apr 12, 2019 at 04:13 PM CDT

Displaying data collected for: 2018

Displaying 63 results

Search:

MEMBER	RESIDENTIAL SINGLE STREAM TOTAL (TONS):	RESIDENTIAL COMMINGLED TOTAL (TONS):	RESIDENTIAL GLASS TOTAL (TONS):						RESIDENTIAL PAPER TOTAL (TONS):					
	[SS1] SINGLE STREAM = ALL RECYCLABLES, INCLUDING FIBER, COLLECTED TOGETHER	[DCC] COMMINGLED = 2 OR MORE RECYCLABLES COLLECTED TOGETHER, FIBER SEPARATE	[GL1] CLEAR GLASS = BOTTLES AND JARS	[GL2] MIXED GLASS = BOTTLES AND JARS	[GL3] GREEN GLASS = BOTTLES AND JARS	[GL4] BROWN GLASS = BOTTLES AND JARS	[GL5] PLATE GLASS (NOT ACT 101/904 ELIGIBLE)	[GL6] OTHER GLASS (NOT ACT 101/904 ELIGIBLE)	[C01] CARDBOARD = CORRUGATED	[C02] BROWN BAGS & SACKS	[C03] GABLED / ASEPTIC CARTONS = MILK, JUICE, ETC	[PA1] MAGAZINES & CATALOGS	[PA2] NEWSPRINT / NEWSPAPER	[PA3] MIXED / OTHER PAPER GRADES = JUNK MAIL, PAPER BOARD, COMPUTER PAPER, CHIPBOARD
Abington Township	453.00	2,437.00							1,503.00					3,287.00
Ambler Borough	560.20													11.00
Bridgeport Borough	417.80													
Bryn Athyn														

Report Headings: Many of the reports, once downloaded, can have very generic or inaccurate titles. Be sure to add specific information when it is saved.

Absent Municipality/Material: If a material and/or municipality does not have any attributed tonnages, that material and/or municipality may not appear in a report.

904 Grant Related: HAULER/VENDOR VERIFIABLE DATA

Selection Filters:

- Surveys (All / Residential / Commercial)
- Year – one (1) CY
- Materials (All / 904 Eligible / Not 904 Eligible)
- Community - select one (1) from dropdown

Selection Frame:

HAULER/VENDOR VERIFIABLE DATA

904 Grant Related

Hauler/Vendor Data (Verifiable for 904 Grants)

Surveys

All Data

Year

2018

County

Montgomery

Community

Abington Township

Materials

All Materials

GENERATE

Example Report: To use printout for 904 Performance Grant, use the Materials filter of “904 Eligible Materials.”

NOTE: Any tonnages in “DRAFT” or “COMPLETED” status will not be included.

2018

4 results

Search:

	HAULER/VENDOR			
MATERIAL	L&S DEMO RECYCLING, INC.	US POSTAL SERVICE	VERIZON	MATERIAL TOTAL
Paper				
[C01] Cardboard = corrugated	719.00	165.93	251.07	1,136.00
[PA3] Mixed / Other Paper Grades = junk mail, paper board, computer paper, chipboard		885.30	34.56	919.86
Plastics				
[PL2] #2 Plastic (HDPE) = High Density Polyethylene	142.00			142.00
[PL7] Mixed / Other Plastic		10.58		10.58
Total Tons	861.00	1,061.81	285.63	2,208.44

County: MANDATED & NON-MANDATED ANALYSIS

Selection Filters:

- Community Types (All / Mandated / Non-Mandated):
 - For “Mandated / Non-mandated Communities” – Use “Mandated Year”
 - For “All” – “Mandated Year” greys out. Choose timeframe using dropdown calendars for “Timeframe Start” & “Timeframe End” (see page 32)
- Mandated Year / Time Frame Start & End
- Surveys (All Data / Residential / Commercial)
- Materials (All / Act 101 / Not Act 101)
- Sources (All / Curbside / Dropoff)
- Response Status (Draft / Completed / Verified).

Selection Frame: Click the “EXPORT XLSX REPORT” button. This will generate and download an Excel file directly to your computer.

County Mandated & Non-Mandated Analysis

Community Types

All Communities

Mandated Year

2018

Surveys

All Data

Materials

All Materials

Sources

All Sources

Response Status

Draft

Timeframe Start

01/01/2019

Timeframe End

12/31/2019

[This Year](#)
[This Month](#)
[Last Month](#)

☐ Group By County

Counties

☐ Montgomery

EXPORT XLSX REPORT

Example Report: Totals for each municipalities’ materials (row) and for each material (column). Title is very generic; be specific to reflect the data in the report!

Mandated & Non Mandated Community Tonnages				
	[AA1] Aluminum Cans	[AA2] Aluminum Scrap (Not Act 101/904 eligible)	[ASP] Asphalt (Not Act 101/904 eligible)	[B
Lebanon				
Anneville Township				
Cleona Borough				
Cornwall Borough			0.04	
Lebanon County (County-Wide Data)	52.9		254.17	
Heidelberg Township				
Jackson Township				
Jonestown Borough				
Lebanon City	3.45			
Myerstown Borough				
North Cornwall Township				
North Lebanon Township				
North Londonderry Township				
Palmyra Borough				
South Lebanon Township				
South Londonderry Township				
Union Township	0.32			
West Lebanon Township				
Lebanon Total	56.67		254.21	
Total	56.67		254.21	

RECYCLED MATERIALS GROUPED BY MATERIAL CATAGORIES

Selection Filters:

- Year – one (1) CY
- Members (All Members or one (1) specific)
- Response Status (All / Draft / Completed / Verified)

Selection Frame:

RECYCLED MATERIALS GROUPED BY MATERIAL CATEGORIES

County Reports

Select Year

2018

Members

All Members

Response Status

✕Verified

GENERATE

Example Report:

RECYCLED MATERIALS GROUPED BY MATERIAL CATEGORIES														
<div>Program: Pennsylvania DEP - County Recycling Report Program</div> <div>Report Group: County Reports</div> <div>Report Generated On: Apr 12, 2019 at 04:13 PM CDT</div> <div>Displaying data collected for: 2018</div>														
Displaying 63 results														
MEMBER	RESIDENTIAL SINGLE STREAM TOTAL (TONS):	RESIDENTIAL COMMINGLED TOTAL (TONS):	RESIDENTIAL GLASS TOTAL (TONS):						RESIDENTIAL PAPER TOTAL (TONS):					
	[SS1] SINGLE STREAM = ALL RECYCLABLES, INCLUDING FIBER, COLLECTED TOGETHER	[COO] COMMINGLED = 2 OR MORE RECYCLABLES COLLECTED TOGETHER, FIBER SEPARATE	[GL1] CLEAR GLASS = BOTTLES AND JARS	[GL2] MIXED GLASS = BOTTLES AND JARS	[GL3] GREEN GLASS = BOTTLES AND JARS	[GL4] BROWN GLASS = BOTTLES AND JARS	[GL5] PLATE GLASS (NOT ACT 101/904 ELIGIBLE)	[GL6] OTHER GLASS (NOT ACT 101/904 ELIGIBLE)	[CO1] CARDBOARD = CORRUGATED	[CO2] BROWN BAGS & SACKS	[CO3] GABLED / ASEPTIC CARTONS = MILK, JUICE, ETC	[PA1] MAGAZINES & CATALOGS	[PA2] NEWSPRINT / NEWSPAPER	[PA3] MIXED / OTHER PAPER GRADES = JUNK MAIL, PAPER BOARD, COMPUTER PAPER, CHIPBOARD
Abington Township	453.00	2,437.00							1,503.00					3,287.00
Ambler Borough	560.20													11.00
Bridgeport Borough	417.80													
Bryn Athyn														

RESIDENTIAL PER CAPITA & HOUSEHOLD RECYCLING

Selection Filters:

- Report
 - Tons Per Capita Recycling
 - Tons Per Household Recycling
 - Tons Per Capita Material Category
 - Tons Per Household Material Category
- Year – one (1) CY
- Community (Any or one (1) specific).

Selection Frame:

RESIDENTIAL PER CAPITA & HOUSEHOLD RECYCLING

County Reports

Report:

Tons Per Capita Recycling

▼

Year:

2018

Community:

Any

🔍

GENERATE

Example Report:

Tons Per Capita Recycling					
2017					
Displaying 76 results			Search:		
COMMUNITY	COUNTY	TOTAL ACT 101 POPULATION	RESIDENTIAL TOTAL TONS	TONS PER CAPITA RECYCLING	
Ashley Borough	Luzerne	2,790	385.26	0.14	^
Avoca Borough	Luzerne	2,661	98.51	0.04	
Bear Creek Township	Luzerne	2,774	43.50	0.02	
Bear Creek Village Borough	Luzerne	257	98.00	0.38	
Black Creek Township	Luzerne	2,016	207.98	0.10	
Buck Township	Luzerne	435		0.00	
Butter Township	Luzerne	9,221	284.91	0.03	
Conjugham Borough	Luzerne	1,914		0.00	
Conjugham Township	Luzerne	1,453		0.00	
Courtdale Borough	Luzerne	732	46.69	0.06	
Dallas Borough	Luzerne	2,797	533.02	0.19	
Dallas Township	Luzerne	8,199	1,516.79	0.18	
Dennison Township	Luzerne	1,125	15.47	0.01	
Dorrance Township	Luzerne	2,188	130.06	0.06	
Dupont Borough	Luzerne	2,711	658.70	0.24	
Duryea Borough	Luzerne	4,917	470.95	0.10	▼
Total		313,693	42,038.63	0.13	

TOTAL RECYCLED TONS ANALYSIS

Selection Filters:

- Timeframe Start & End
- Members (All or one (1) specific)

Selection Frame:

TOTAL RECYCLED TONS ANALYSIS

County Reports

Timeframe Start
01/01/2018

Timeframe End
12/31/2018

[This Year](#)
[This Month](#)
[Last Month](#)

Members
All Members

GENERATE

- Example Report:

Total Recycled Tons Analysis				
Displaying data collected for: 01/01/2018 - 12/31/2018				
Displaying 77 results				
MEMBER	RESIDENTIAL RECYCLING TOTAL TONS	COMMERCIAL RECYCLING TOTAL TONS	TOTAL TONS	
Ashley Borough	380.24	0.00	380.24	
Avoca Borough	104.82	0.00	104.82	
Bear Creek Township	62.35	0.00	62.35	
Bear Creek Village Borough	98.00	0.00	98.00	
Black Creek Township	180.85		180.85	
Buck Township				
Butler Township	108.45	22.00	130.45	
Conyngham Borough				
Conyngham Township	0.00	0.00	0.00	
Courtdate Borough	41.49		41.49	
Dallas Borough	604.75	716.71	1,321.46	
Dallas Township	1,342.45	2,387.94	3,730.39	
Dennison Township	39.00	2.00	41.00	
Dorrance Township	101.38		101.38	
DuPont Borough	656.67		656.67	
Duryea Borough	364.39	981.74	1,346.13	
Member Totals	44,021.13	94,251.26	138,272.39	

Curbside / Drop-off: RECYCLED COMMERCIAL / RESIDENTIAL TONS BY MATERIAL CATEGORY

Selection Filters:

- Year – one (1) CY
- Members (All or one (1) specific)
- Response Status (All / Draft / Completed / Verified).

Selection Frame:

RECYCLED COMMERCIAL TONS BY MATERIAL CATEGORY

Curbside / Drop-off Reports

Select Year
2016

Members
All Members

Response Status
X Verified

GENERATE

Example Report: Reports for each sector (Residential / Commercial) are available.

RECYCLED COMMERCIAL TONS BY MATERIAL CATEGORY

Program: Pennsylvania DEP - County Recycling Report Program
Report Group: Curbside / Drop-off Reports
Report Generated On: May 1, 2019 at 01:28 PM CDT
Displaying data collected for: 2016

Displaying 77 results

Search:

MEMBER	COMMERCIAL SINGLE STREAM CURBSIDE (TONS):	COMMERCIAL SINGLE STREAM DROPOFF (TONS):	COMMERCIAL COMMINGLED CURBSIDE (TONS):	COMMERCIAL COMMINGLED DROPOFF (TONS):	COMMERCIAL GLASS CURBSIDE (TONS):						
	[SS1] SINGLE STREAM = ALL RECYCLABLES, INCLUDING FIBER, COLLECTED TOGETHER	[SS1] SINGLE STREAM = ALL RECYCLABLES, INCLUDING FIBER, COLLECTED TOGETHER	[COO] COMMINGLED = 2 OR MORE RECYCLABLES COLLECTED TOGETHER, FIBER SEPARATE	[COO] COMMINGLED = 2 OR MORE RECYCLABLES COLLECTED TOGETHER, FIBER SEPARATE	[GL1] CLEAR GLASS = BOTTLES AND JARS	[GL2] MIXED GLASS = BOTTLES AND JARS	[GL3] GREEN GLASS = BOTTLES AND JARS	[GL4] BROWN GLASS = BOTTLES AND JARS	[GL5] PLATE GLASS (NOT ACT 101/904 ELIGIBLE)	[GL6] OTHER GLASS (NOT ACT 101/904 ELIGIBLE)	[GL7] CLEAR GLASS = BOTTLES AND JARS
Ashley Borough											
Avoca Borough											
Bear Creek Township											
Bear Creek Village Borough											
Black Creek Township											
Buck Township											

CURBSIDE AND DROP-OFF ANALYSIS

Selection Filters:

- Year – one (1) CY
- Analyses:
 - Has a Drop-off Program and No Curbside Program
 - Has a Drop-off Program or No Curbside Program
 - No Drop-off Program and No Curbside Program
 - Has a Curbside Program and Collects Leaves and 3 Other Act 101 Materials

Selection Frame:

CURBSIDE AND DROP-OFF ANALYSIS

Curbside / Drop-off Reports

Year	Analyses
2018	Has a Drop-off Program and No Curbside Program
<button>GENERATE</button>	

Example Report 1: Lists municipalities meeting criteria alphabetically (county and region are identified). All Act 101 materials collected are included.

DROP-OFF AND CURBSIDE ANALYSIS						
Has a Drop-off Program or Curbside Program						
Displaying data collected for: 2018						
Displaying 62 results						
Search:						
MUNICIPALITY	COUNTY	REGION	DROP-OFF PROGRAM	CURBSIDE PROGRAM	PROGRAM NAME	
Abington Township	Montgomery	Southeast	Yes	Yes	Abington Township Curbside Program	
Ambler Borough	Montgomery	Southeast	Yes	Yes	Ambler Borough Curbside Program-Mascaro	
Bridgeport Borough	Montgomery	Southeast	Yes	Yes	Mascaro	
Bryn Athyn Borough	Montgomery	Southeast	No	Yes	Bryn Athyn Borough Curbside shares with Lower Moreland	
Cheltenham Township	Montgomery	Southeast	Yes	Yes	Cheltenham Township Curbside Program	
Collegeville Borough	Montgomery	Southeast	Yes	Yes	Collegeville Borough Curbside Recycling Program Whitetail	
Conshohocken Borough	Montgomery	Southeast	Yes	Yes	Conshohocken Curbside Program	
Douglas Township	Montgomery	Southeast	Yes	Yes	Douglas Township/ Advanced Disposal Curbside Program	

Example Report 2: Lists municipalities meeting criteria alphabetically (county and region are identified). All Act 101 materials collected are included.

DROP-OFF AND CURBSIDE ANALYSIS						
Has a Curbside Program and collects Leaves and 3 other materials that are Act 101 eligible						
Displaying data collected for: 2018						
Displaying 57 results						
Search:						
MUNICIPALITY	COUNTY	REGION	CURBSIDE PROGRAM	PROGRAM NAME	LEAVES	MATERIALS (ACT 101 ELIGIBLE)
Abington Township	Montgomery	Southeast	Yes	Abington Township Curbside Program	Yes	Brown Glass, Clear Glass, Green Glass, Aerosol Cans, Aluminum Cans, Steel/Tin Cans, Aseptic Containers/Juice Boxes, Bxboard (Paper Board), Brown Paper Bags, Chipboard (Pop, Soda), Cereal Boxes, and Beer Carriers/Cartons), Computer Paper, Corrugated Containers (Cardboard), Magazines and Catalogs, Mixed Mail/Junk Mail/Household paper (Mixed Paper), Newsprint/Newspaper, Office Paper, Phone Books, Other Paper/Fiber, #1 Plastic PETE, #2 Plastic (HDPE Clear), #2 Plastic (HDPE Colored), #3 Plastic, #4 Plastic (LDPE), #5 Plastic (Polypropylene), #6 Plastic (Polystyrene), #7 Plastic (Other)
Ambler Borough	Montgomery	Southeast	Yes	Ambler Borough Curbside Program-Mascaro	Yes	Brown Glass, Clear Glass, Green Glass, Aerosol Cans, Aluminum Cans, Steel/Tin Cans, Aseptic Containers/Juice Boxes, Bxboard (Paper Board), Brown Paper Bags, Chipboard (Pop, Soda), Cereal Boxes, and Beer Carriers/Cartons), Computer Paper, Corrugated Containers (Cardboard), Magazines and Catalogs, Mixed Mail/Junk Mail/Household paper (Mixed Paper), Newsprint/Newspaper, Office Paper, Phone Books, #1 Plastic PETE, #2 Plastic (HDPE Clear), #2 Plastic (HDPE Colored), #3 Plastic, #4 Plastic (LDPE), #5 Plastic (Polypropylene), #6 Plastic (Polystyrene), #7 Plastic (Other)
Bridgeport Borough	Montgomery	Southeast	Yes	Mascaro	Yes	Brown Glass, Clear Glass, Green Glass, Aerosol Cans, Aluminum Cans, Steel/Tin Cans, Aseptic Containers/Juice Boxes, Bxboard (Paper Board), Brown Paper Bags, Chipboard (Pop, Soda), Cereal Boxes, and Beer Carriers/Cartons), Computer Paper, Corrugated Containers (Cardboard), Magazines and Catalogs, Mixed Mail/Junk Mail/Household paper (Mixed Paper), Newsprint/Newspaper, Office Paper, Phone Books, #1 Plastic PETE, #2 Plastic (HDPE Clear), #2 Plastic (HDPE Colored), #3 Plastic, #4 Plastic (LDPE), #5 Plastic (Polypropylene), #6 Plastic (Polystyrene), #7 Plastic (Other)
Bryn Athyn Borough	Montgomery	Southeast	Yes	Bryn Athyn Borough Curbside shares with Lower Moreland	Yes	Brown Glass, Clear Glass, Green Glass, Aerosol Cans, Aluminum Cans, Steel/Tin Cans, Aseptic Containers/Juice Boxes, Bxboard (Paper Board), Brown Paper Bags, Chipboard (Pop, Soda), Cereal Boxes, and Beer Carriers/Cartons), Computer Paper, Corrugated Containers (Cardboard), Magazines and Catalogs, Mixed Mail/Junk Mail/Household paper (Mixed Paper), Newsprint/Newspaper, Office Paper, Phone Books, #1 Plastic PETE, #2 Plastic (HDPE Clear), #2 Plastic (HDPE Colored), #3 Plastic, #4 Plastic (LDPE), #5 Plastic (Polypropylene), #6 Plastic (Polystyrene), #7 Plastic (Other)

Miscellaneous: DATA EXPORT

Selection Filters:

- Survey:
 - Demographic Information
 - Contact Information
 - Recycling Program Information - 2018 Version
 - Recycling Program Information - 2001-2017 Version
 - Financial Detail
 - Residential Data
 - Commercial Data
- Timeframe Start & Timeframe End (first example) or Year (second example)
- Sort (Alphabetical / Last Updated Date / Date Created).

Selection Frame 1: Used with Demographic, Contact, and Recycling Program selections.

Miscellaneous

County Data Export

Survey

Demographic Information

Year

2017

Sort

Alphabetical

GENERATE

Selection Frame 2: Used with Financial Detail and Residential/Commercial Data selections.

Miscellaneous

County Data Export

Survey

Residential Data

Timeframe Start

01/01/2019

Timeframe End

12/31/2019

[This Year](#)
[This Month](#)
[Last Month](#)

Sort

Alphabetical

GENERATE

Example Report:

DEMOGRAPHIC INFORMATION SUMMARY FOR ALL MEMBERS												
63 results												Search:
PROGRAM INFORMATION		RESPONSE INFORMATION										
MEMBER	MEMBER STATUS	RESPONSE STATUS	RESPONSE ID	LAST UPDATED DATE	DATE CREATED	REPORTING DATE/PERIOD	CYCLE	NUMBER OF RESIDENTS IN THE POPULATION:	NUMBER RESIDING IN PRISONS:	NUMBER RESIDING IN COMMONWEALTH COLLEGES / UNIVERSITIES:	TOTAL ACT 101	
Responses by Member												
Abington Township	Approved	Verified	570586	2017-04-06 20:20:11	2017-04-06 20:20:11	01/01/2017 - 12/31/2017	Annual	55,310	0	0		
Ambler Borough	Approved	Verified	570298	2017-04-06 20:19:22	2017-04-06 20:19:22	01/01/2017 - 12/31/2017	Annual	6,417	0	0		
Bridgeport Borough	Approved	Verified	570258	2018-04-03 19:18:33	2017-04-06 20:19:15	01/01/2017 - 12/31/2017	Annual	4,554	0	0		
Bryn Athyn Borough	Approved	Verified	570122	2018-04-03 19:18:33	2017-04-06 20:18:53	01/01/2017 - 12/31/2017	Annual	1,375	0	138		

Selection Filters:

- Selection Frame:

Diversion Rate Report for PA Counties

Example Report: If no [REF] Refuse is entered, the Diversion Rate will be 100% as shown in the example.

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ENVIRONMENTAL EQUIVALENCIES

Selection Filters:

- Report Type (Domestic/Fuel/Natural Resources)
- Year – one (1) CY
- Members (Select All/Select None/specific Municipalities)

Selection Frame:

PA County Environmental Equivalencies

Report Type

Domestic

Choose Year

2018

Members:

SELECT ALL

SELECT NONE

☒ Abington Township
 ☒ Ambler Borough
 ☒ Bridgeport Borough

GENERATE

Example Report: [REF] Refuse is not included.

ENVIRONMENTAL BENEFITS ANALYSIS (DOMESTIC)

January 01, 2018 - December 31, 2018

24 results

Search:

MATERIALS	MTCO2E	PASSENGER VEHICLES TAKEN OFF THE ROAD FOR ONE YEAR	HOMES WORTH OF ELECTRICITY USE PER YEAR SAVED	HOMES WORTH OF ENERGY USE PER YEAR SAVED
Multiple Organizations				
[AA1] Aluminum Cans	55.74	11.94	8.35	6.02
[AA2] Aluminum Scrap	139,227.57	29,813.18	20,867.44	15,035.37
[CO1] Cardboard = corrugated	173,944.30	37,247.17	26,070.79	18,784.48
[CR1] E-Waste = includes televisions	2,887.88	618.39	432.84	311.87
[FO2] Steel & Bimetallic (Tin) Cans	34.94	7.48	5.24	3.77
[GL1] Clear Glass = bottles and jars	18.00	3.85	2.70	1.94
[GL2] Mixed Glass = bottles and jars	0.50	0.11	0.07	0.05
[GL4] Brown Glass = bottles and jars	11.70	2.50	1.75	1.26
[MO1] Rubber Tires	1,101.86	235.94	165.15	118.99
[MO3] Clothing/Textiles	642.80	137.64	96.34	69.42
[MM1] Mixed Metals = includes Drum Steel	15,275.33	3,270.95	2,289.47	1,649.60
[PA2] Newsprint / Newspaper	12,260.03	2,625.27	1,837.53	1,323.98
[PA3] Mixed / Other Paper Grades = junk mail, paper board, computer paper, chipboard	37,829.03	8,100.43	5,669.82	4,085.21
[PA4] Office Paper = all high grades	21,210.82	4,541.93	3,179.08	2,290.58
[PL1] #1 Plastic (PET) = Polyethylene Terephthalate	8.38	1.79	1.26	0.90

Survey Analyses: COMMERCIAL / RESIDENTIAL DATA

Selection Filters:

- Year – one (1) CY
- Timeframe Start & End
- Type of Analysis (Listed / Listed by Response / Aggregate Counts – produces two (2) reports (examples below) / Summations
- Question (dropdown list)
- Response Value (depends on question selected and must match value exactly)
- Member (All or one (1) specific)
- Response Status (All / Draft / Completed / Verified)
- Group By (Not Grouped (member) / Country (N/A) / State (N/A) / County / City (member))

Selection Frame:

Survey Analyses

County Commercial Data Analysis

Survey

Commercial Data

Timeframe Start

01/01/2017

Timeframe End

12/31/2017

Type of Analysis

Listed

Question

Verifiable/Not Verifiable

Response Value

Member

All Members

Response Status

All Statuses

Group By

County

GENERATE

Example Report 1: Reports for each sector (Residential / Commercial) are available.

PENNSYLVANIA DEP - COUNTY RECYCLING REPORT PROGRAM - COMMERCIAL DATA (AGGREGATE ITEM ANALYSIS) - VERIFIABLE/NOT VERIFIABLE		
Displaying data collected for: January 01, 2017 - December 31, 2017		
Displaying 1 results		
COUNTY	VERIFIABLE	NOT VERIFIABLE
Montgomery	17	76
Total	17	76

Example Report 2: Scroll down past graph to view.

PENNSYLVANIA DEP - COUNTY RECYCLING REPORT PROGRAM - COMMERCIAL DATA (AGGREGATE ITEM ANALYSIS) - VERIFIABLE/NOT VERIFIABLE			
Displaying 63 results			
COUNTY	MEMBER	VERIFIABLE	NOT VERIFIABLE
Montgomery	Abington Township		1
Montgomery	Ambler Borough		2
Montgomery	Bridgeport Borough		2
Montgomery	Bryn Athyn Borough		1
Montgomery	Cheltenham Township		1
Montgomery	Collegeville Borough		2
Montgomery	Conshohocken Borough	1	1
Montgomery	Douglas Township		1

CONTACT INFORMATION

Selection Filters:

- Year – one (1) CY
- Members (All Members or one (1) specific)
- Member Types (All / Borough / City / College or University / County / Municipality / Township)
- Response Status (All / Draft / Completed / Verified)

Selection Frame:

CONTACT INFORMATION

Survey Analyses

Select Year

2019

Members

All Members

Member Types

All Types

Response Status

All Statuses

GENERATE

Example Report: The Search box can be used to search for any numeric or text within the report by typing into the box. Use the scroll bar to view additional entries.

Contact Information

Program: Pennsylvania DEP - County Recycling Report Program
Report Generated On: Jun 6, 2019 at 11:02 AM CDT
Displaying data collected for: 2018

Displaying 63 results

Search:

MEMBER	COUNTY	CONTACT PERSON	TITLE	DEPARTMENT	STREET	CITY	ZIP CODE	PHONE	FAX	LOCAL GOVERNMENT WEBSITE	RE W
Abington Township	Montgomery	Mark Maxwell	Superintendent	Refuse Dept	1176 Old York Road	Abington	19001	267-536-1037		http://www.abington.org	
Ambler Borough	Montgomery	Elizabeth Russell	Borough Manager's Assistant		131 Rosemary Ave	Ambler	19002	215-646-1000		http://boroughofambler.com	
Bridgeport Borough	Montgomery	Keith Truman	Borough Manager		63 W 4th Street	Bridgeport	19405	610-272-1811		http://www.boroughofbridgeport.com	
Bryn Athyn Borough	Montgomery	Victoria S. Trost	Borough Manager		PO Box 683	Bryn Athyn	19009-0683	(215) 947-9889			

CURBSIDE PROGRAM SUMMARY

Selection Filters:

- Year – one (1) CY
- Response Status (All / Draft / Completed / Verified)
- Community

Selection Frame:

CURBSIDE PROGRAM SUMMARY

Survey Analyses

Select Year

2018

Response Status

All Statuses

GENERATE

Example Report: Lists municipalities alphabetically (county & region are identified) that have a Curbside Program entered in the Recycling Program Information Survey, page 1. Use scroll bar to view additional municipalities.

CURBSIDE PROGRAM SUMMARY

Displaying data collected for: 2016

Displaying 61 results

Search:

MEMBER	DO YOU HAVE ANY CURBSIDE PROGRAMS IN PLACE?	CURBSIDE PROGRAM NAME	CURBSIDE PROGRAM CITY	CURBSIDE PROGRAM ZIP	CURBSIDE PROGRAM CONTACT PERSON	CURBSIDE PROGRAM CONTACT PHONE	CURBSIDE PROGRAM PAPER/FIBER	COMMENTS ON PAPER/FIBER	CURBSIDE PROGRAM METAL	COMMENTS ON METALS	CURBSIDE PROGRAM GLASS	COMMENTS ON GLASS	CURBSIDE PROGRAM PLASTIC	COMMENTS ON PLASTIC	CURBSIDE PROGRAM ORGANICS	COMMENTS ON ORGANICS
Abington Township	Yes	Abington Township Curbside Program	Abington Township	19001	Ed Micciolo	267-536-1033	Asseptic Containers/Juice Boxes Boxboard (Paper Board) Brown Paper Bags Chipboard (Pop, (Soda), Cereal Boxes, and Beer Carriers/Cartons) Computer Paper Corrugated Containers (Cardboard) Magazines and Catalogs Mixed Mail/Junk Mail/Household paper (Mixed Paper)	all paper products accepted.	Aerosol Cans Aluminum Cans Aluminum Foil Steel/Tin Cans White Goods		Brown Glass Clear Glass Green Glass		#1 Plastic PETE #2 Plastic (HDPE Clear) #2 Plastic (HDPE Colored) #3 Plastic #4 Plastic (LDPE) #5 Plastic (Polypropylene) #6 Plastic (Polystyrene) #7 Plastic		Branches Brush Christmas Trees Grass Clippings Leaves Yard Waste (Garden residue, weeds, plant material)	Leaf Waste is collected once a week from March through January in biodegradable brown bags and whenever else it is deemed necessary. Leaves are raked curbside and collected 3 times during the months of October through December. Landscapers also bring leaves to the highway yard from township residents homes after the proper forms have been

DEMOGRAPHIC INFORMATION

Selection Filters:

- Year – one (1) CY
- Timeframe Start & End
- Type of Analysis (Listed / Listed by Response / Aggregate Counts – produces two (2) reports / Summations)
- Question (dropdown list)
- Response Value (depends on question selected and must match value exactly)
- Member (All or one (1) specific)
- Response Status (All / Draft / Completed / Verified)
- Group By (Not Grouped (member) / Country (N/A) / State (N/A) / County / City (member))

Selection Frame:

Survey Analyses

County Demographic Information Analysis

Survey

Demographic Information

Year

2018

Cycle Period

Annual

Type of Analysis

Listed

Question

Number of residents in the population:

Response Value

Member

All Members

Response Status

All Statuses

Group By

Not Grouped

GENERATE

Example Report: This report was run for Type of Analysis = “Listed by Response,” for the Question shown in the report title, and a Response Value of “Yes.”

PENNSYLVANIA DEP - COUNTY RECYCLING REPORT PROGRAM - DEMOGRAPHIC INFORMATION (COMPLETED BY PADEP) - IS THIS MUNICIPALITY MANDATED BY ACT 101 TO RECYCLE? (ITEM BY RESPONSE VALUE: YES)			
Displaying data collected for: 2017			
Displaying 14 results			
MEMBER	LOCATION	CONTACT NAME	EMAIL
Dallas Township	Dallas, PA	Marlin Barry	mbarry@dallastownship.com
Exeter Borough	Exeter, PA	Ms. Karen Szwast	karen.szwast@gmail.com
Hanover Township	Hanover Township, PA	Ms. Donna Makarczyk	dmakarczyk@hanovertownship.org
Hazleton City	City of Hazleton, PA	Charles Pedri	cpedri@pld.net
Kingston Borough	Kingston, PA	Adam Gober	dpwkingston@frontier.com
Kingston Township	Kingston Township, PA	Don Fritzen	dfritzen@kingstontownship.com
Nanticoke City	Nanticoke, PA	Patricia Zendarski	pzendarski@nanticokecity.com
Newport Township	Newport, PA		
Pittston City	Pittston City, PA	David Hines	dhines@cityofpittston.org
Plains Township	Plains, PA	Mr. Jeff Gustinucci	plainsrecycling@comcast.net
Plymouth Borough	Plymouth Borough, PA	Mr. John Thomas	plymouthborough@comcast.net
Swagersville Borough	Swagersville, PA	Gene Breznay	swagorboro@comcast.net
Wilkes Barre City	City of Wilkes-Barre, PA	Mr. Mark Barry	mbarry@wilkes-barre.pa.us
Wright Township	Mountain Top, PA	Ms. Pamela Heard	wrightwp@gmail.com

DROP-OFF PROGRAM SUMMARY

Selection Filters:

- Year – one (1) CY (nothing available before 2018)
- Response Status (All / Draft / Completed / Verified)
- Groups (All or one (1) specific member)

Selection Frame:

DROP-OFF PROGRAM SUMMARY

Survey Analyses

Select Year
2018

Response Status
All Statuses

GENERATE

Example Report: Data compiled from Recycling Program Information Survey, page 2.

DROP-OFF PROGRAM SUMMARY																
Displaying data collected for: 2018																
Displaying 25 results																
MEMBER	DOES YOUR COMMUNITY HAVE A DROP-OFF LOCATION?	DROP-OFF NAME	CITY	ZIP CODE	CONTACT PERSON	CONTACT PHONE	PAPER/FIBER	COMMENTS ON PAPER/FIBER	METAL	COMMENTS ON METAL	GLASS	COMMENTS ON GLASS	PLASTIC	COMMENTS ON PLASTIC	ORGANICS	COMMENTS ON ORGANICS
Avoca Borough	Yes	1103 Plane Street	Avoca	18641	Ms. Kelly O'Brien	570-457-4947	Corrugated Containers (Cardboard) Mixed Mail/Junk Mail/Household paper (Mixed Paper) Newsprint/Newspaper Office Paper		Aluminum Cans Steel/Tin Cans		Brown Glass Clear Glass Green Glass		#1 Plastic PETE #2 Plastic (HDPE Clear)			
Bear Creek Township	Yes	Bear Creek Blvd	Bear Creek	18702	Ms. Paula Weibrecht	570-822-2260	Corrugated Containers (Cardboard) Newsprint/Newspaper		Aluminum Cans Steel/Tin Cans		Brown Glass Clear Glass Green Glass		#1 Plastic PETE #2 Plastic (HDPE Clear) #2 Plastic (HDPE Colored)			
							Corrugated Containers		Aluminum Cans		Brown Glass		#1 Plastic PETE #2 Plastic			

FINANCIAL DETAIL

Selection Filters:

- Timeframe Start & End
- Type of Analysis (Listed / Listed by Response / Aggregate Counts / Summations)
- Question (Total Expenses (\$) / Total Revenues (\$))
- Response Value (depends on question selected and must match value exactly)
- Member (All / Municipality)
- Response Status (All / Draft / Completed / Verified)
- Group by (Not Grouped (member) / Country (N/A) / State (N/A) / County / City (member))

Selection Frame:

FINANCIAL DETAIL

Survey Analyses

County Financial Detail Analysis

Survey

Financial Detail

Timeframe Start

01/01/2019

Timeframe End

12/31/2019

This Year This Month Last Month

Type of Analysis

Listed

Question

Total Expenses (\$)

Response Value

Member

All Members

Response Status

All Statuses

Group By

Not Grouped

GENERATE

Example Report:

Examples Not Available

RECYCLING PROGRAM INFORMATION

Selection Filters:

- Survey (Recycling Program Information - 2018 Version / Recycling Program Information - 2001-2017 Version)
- Year – 1 CY (depends on Version chosen)
- Type of Analysis (Listed / Listed by Response / Aggregate Counts / Summations)
- Question (dropdown list)
- Response Value (depends on question selected and must match value exactly)
- Member (All or one (1) specific)
- Response Status (All / Draft / Completed / Verified)
- Group By (Not Grouped (member) / Country (N/A) / State (N/A) / County / City (member))

Selection Frame:

RECYCLING PROGRAM INFORMATION

Survey Analyses

County Curbside Program Analysis

Survey

Recycling Program Information - 2018 Version

Year

2018

Type of Analysis

Listed

Question

Does your community have any data to report?

Response Value

Member

All Members

Response Status

All Statuses

Group By

Not Grouped

GENERATE

Example Report: Report run was Type of Analysis = “Listed” and Question = “Curbside Program Name.”

PENNSYLVANIA DEP - COUNTY RECYCLING REPORT PROGRAM - RECYCLING PROGRAM INFORMATION - CURBSIDE PROGRAM NAME: (ITEM BREAKOUT BY MEMBER)	
Displaying data collected for: 2018	
Displaying 42 results	
MEMBER	2018
Ashley Borough	Ashley Borough
Avoca Borough	Yard waste program
Bear Creek Village Borough	Borough of Bear Creek Village
Dallas Borough	Dallas Borough
Dallas Township	Dallas Township
Duport Borough	Duport Borough
Duryea Borough	Duryea Borough
Edwardsville Borough	Edwardsville Borough
Exeter Borough	Exeter Borough
Exeter Township	Exeter Borough
Forty Fort Borough	Forty Fort Borough
Franklin Township	Franklin Township
Freeland Borough	Freeland Borough Recycling
Hanover Township	Hanover Township
Harveys Lake Borough	Harvey's Lake
Hazle Township	Hazle Township

Trend: COMMERCIAL / RESIDENTIAL MATERIAL

Selection Filters:

- Select up to five (5) years for comparison
- Response Status (All / Draft / Completed / Verified)
- Member (All or one (1) selection)

Selection Frame:

Trend Reports

This report analyzes the PADEP Commercial Data form. It will display material totals for all years selected.

Select up to five years for comparison

☒ 2014

☒ 2013

☒ 2012

 SELECT NONE

Response Status

All Statuses

Member:

All Members

GENERATE

Example Report: Reports for each sector (Residential / Commercial) are available. Includes [REF] Refuse.

COMMERCIAL MATERIAL TRENDS						
2012, 2013, 2014, 2015, 2016						
54 results Search: <input type="text"/>						
MATERIAL	2012	2013	2014	2015	2016	
Single Stream						
[SS1] SINGLE STREAM = All recyclables, including fiber, collected together	23,639.87	38,863.25	32,655.30	34,308.59	36,366.12	
Single Stream Total	23,639.87	38,863.25	32,655.30	34,308.59	36,366.12	
Commingled						
[CCK] COMMINGLED = 2 or more recyclables collected together, fiber separate	1,965.22	1,894.91	422.20	467.23	669.92	
Commingled Total	1,965.22	1,894.91	422.20	467.23	669.92	
Glass						
[GL1] Clear Glass = bottles and jars	45.56	35.62	78.92	0.87	92.30	
[GL2] Mixed Glass = bottles and jars	29.81	139.96	82.50	101.33	100.10	
[GL3] Green Glass = bottles and jars	10.51	17.51	7.70			
[GL4] Brown Glass = bottles and jars	13.83		35.74		16.00	
[GL6] Other Glass (Not Act 101/904 eligible)		25.61				
Glass Total	99.71	218.70	204.86	102.20	208.40	
Paper						
[C01] Corrugated = corrugated	27,696.94	39,777.47	41,514.02	37,415.85	50,703.74	

CURBSIDE & DROP-OFF RECYCLING

Selection Filters:

- Select up to five (5) years for comparison
- Response Status (All / Draft / Completed / Verified)
- Member (All or one (1) selection)

Selection Frame:

CURBSIDE & DROP-OFF RECYCLING

Trend Reports

Select up to five years for comparison

☐ 2017
☒ 2016
☐ 2015

SELECT NONE

SELECT 1 TO 5 OPTIONS

Member:
All Members

GENERATE

Response Status
All Statuses

Example Report:

CURBSIDE AND DROP-OFF RECYCLING TRENDS						
2012, 2013, 2014, 2015, 2016						
Displaying 17 results						
Search:						
SOURCE	2012	2013	2014	2015	2016	
Commercial Single Stream Tons - Curbside	41.00	158.01	416.08	518.01	257.37	
Commercial Commingled Tons - Curbside					1.54	
Commercial Paper Tons - Curbside	282.14		138.38	518.20	427.00	
Commercial Metal Tons - Curbside	22.00					
Commercial Hazardous Waste Tons - Curbside					0.01	
Commercial Other Tons - Curbside	42.14		23.16		62.57	
Commercial Other Tons - Dropoff				31.86		
Commercial Organics Tons - Curbside					5.39	
Commercial Organics Tons - Dropoff			105.00			
Residential Single Stream Tons - Curbside	14.00	331.81	392.21	379.40	481.33	
Residential Single Stream Tons - Dropoff				0.25		

PERCENT CHANGE BY MATERIALS RECYCLED

Selection Filters:

- Report (dropdown):
 - Material Percent Change
 - Material Percent of Total Recycled
 - Material Category Percent of Total Recycled
- Response Status (All / Draft / Completed / Verified)
- Sector (All / Residential / Commercial)
- Select two (2) years for comparison OR Selected Year (see below)
- Community (All Nodes or one (1) selection)

Selection Frame 1: For Material Percent Change

PERCENT CHANGE BY MATERIALS RECYCLED

Trend Reports

Report	Material Percent Change	Response Status	All Statuses
Sector	All Sectors		
Select up to 2 years for comparison:		Community	All Nodes
<input type="checkbox"/> 2001 <input type="checkbox"/> 2002 <input type="checkbox"/> 2003			
GENERATE			

Selection Frame 2: For Material Percent of Total Recycled / Material Category Percent of Total Recycled

PERCENT CHANGE BY MATERIALS RECYCLED

Trend Reports

Report	Material Category Percent of Total Waste	Response Status	All Statuses
Sector	All Sectors		
Select Year	2016	Community	All Nodes
GENERATE			

PERCENT CHANGE BY MATERIALS RECYCLED (continued)

Example Report 1: Material Percent Change

MATERIAL - PERCENT CHANGE (%)			
Displaying data collected for: 2015, 2016			
Displaying 52 results Search:			
MATERIALS	2015 TONS	2016 TONS	PERCENT CHANGE (%)
[SS1] SINGLE STREAM = All recyclables, including fiber, collected together	82,846.28	93,301.94	12.62%
[XXX] COMMINGLED = 2 or more recyclables collected together, fiber separate	7,223.32	7,928.82	9.77%
[GL1] Clear Glass = bottles and jars	20.76	107.48	417.73%
[GL2] Mixed Glass = bottles and jars	183.20	176.50	-3.66%
[GL4] Brown Glass = bottles and jars		16.00	
[GL6] Other Glass (Not Act 101/904 eligible)	13.29		
[C01] Cardboard = corrugated	38,702.98	51,755.97	33.73%
[C02] Brown bags & sacks	371.13		
[C03] Gabled / Aseptic Cartons = milk, juice, etc	1.40	1.30	-7.14%
[PA1] Magazines & Catalogs	3.79	232.50	6034.56%
[PA2] Newsprint / Newspaper	848.80	5,751.42	577.59%
[PA3] Mixed / Other Paper Grades = junk mail, paper board, computer paper, chipboard	18,371.50	23,145.35	25.99%
[PA4] Office Paper = all high grades	6,475.26	9,270.64	43.17%
[PL1] #1 Plastic (PET) = Polyethylene Terephthalate	32.08	121.72	279.43%

Example Report 2: Material Percent of Total Recycled.

MATERIAL - PERCENT OF TOTAL WASTE (%)		
Displaying data collected for: 2016		
Displaying 49 results Search:		
MATERIALS	2016 TONS	PERCENT OF TOTAL WASTE (%)
[SS1] SINGLE STREAM = All recyclables, including fiber, collected together	93,301.94	26.76%
[XXX] COMMINGLED = 2 or more recyclables collected together, fiber separate	7,928.82	2.27%
[GL1] Clear Glass = bottles and jars	107.48	0.03%
[GL2] Mixed Glass = bottles and jars	176.50	0.05%
[GL4] Brown Glass = bottles and jars	16.00	0.00%
[C01] Cardboard = corrugated	51,755.97	14.84%
[C03] Gabled / Aseptic Cartons = milk, juice, etc	1.30	0.00%
[PA1] Magazines & Catalogs	232.50	0.07%
[PA2] Newsprint / Newspaper	5,751.42	1.65%
[PA3] Mixed / Other Paper Grades = junk mail, paper board, computer paper, chipboard	23,145.35	6.64%
[PA4] Office Paper = all high grades	9,270.64	2.66%
[PL1] #1 Plastic (PET) = Polyethylene Terephthalate	121.72	0.03%
[PL2] #2 Plastic (HDPE) = High Density Polyethylene	50.34	0.01%
[PL4] #4 Plastic (LDPE) = Low Density Polyethylene	659.48	0.19%
[PL5] #5 Plastic (PP) = Polypropylene	4.92	0.00%
[PL6] #6 Plastic (PS) = Polystyrene & Expanded Polystyrene	7.86	0.00%

Example Report 3: Material Category Percent of Total Recycled.

MATERIAL CATEGORY - PERCENT OF TOTAL WASTE (%)		
Displaying data collected for: 2016		
Displaying 9 results Search:		
MATERIALS	2016 TONS	PERCENT OF TOTAL WASTE (%)
Total All Commingled	7,928.82	2.27%
Total All Glass	299.98	0.09%
Total All HHW	13,055.50	3.74%
Total All Metal	12,362.08	3.55%
Total All Organics	89,332.22	25.62%
Total All Other	37,763.72	10.83%
Total All Paper	90,157.18	25.86%
Total All Plastic	4,489.34	1.29%
Total All Single Stream	93,301.94	26.76%
Total	348,690.78	

TOTAL TONS FOR RESIDENTIAL & COMMERCIAL

Selection Filters:

- Select up to five (5) years for comparison
- Response Status (All / Draft / Completed / Verified)
- Member (All or one (1) selection)

Selection Frame:

TOTAL TONS FOR RESIDENTIAL & COMMERCIAL

Trend Reports

Select up to five years for comparison

2018

2017

2016

SELECT NONE

SELECT 1 TO 5 OPTIONS

Member:

All Members

GENERATE

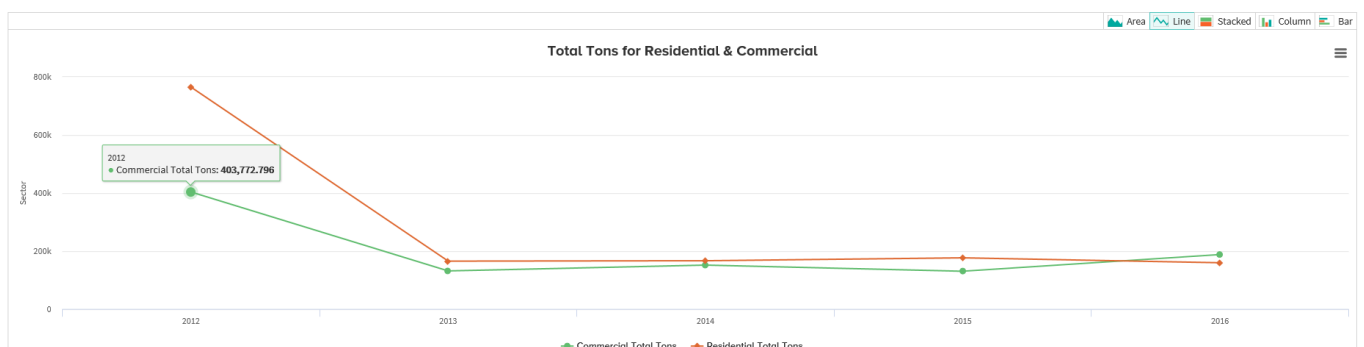
Response Status

Verified

Example Report: Totals include [REF] Refuse.

TOTAL TONS FOR RESIDENTIAL & COMMERCIAL					
2012, 2013, 2014, 2015, 2016					
Displaying 2 results					
SECTOR	2012	2013	2014	2015	2016
Commercial Total Tons	403,772.80	132,016.79	152,100.14	131,030.52	188,469.93
Residential Total Tons	764,862.62	165,789.69	167,119.78	177,091.81	160,220.85
Total	1,168,635.41	297,806.49	319,219.92	308,122.33	348,690.78

Example Graph:



TOTAL TONS RECYCLED BY MATERIAL (RESIDENTIAL & COMMERCIAL COMBINED)

Selection Filters:

- Select up to five (5) years for comparison
- Response Status (All / Draft / Completed / Verified)
- Member (All or one (1) selection)

Selection Frame:

TOTAL TONS RECYCLED BY MATERIAL (RESIDENTIAL & COMMERCIAL COMBINED)

Trend Reports

Select up to five years for comparison

SELECT NONE

2018

2017

2016

Response Status

All Statuses

Member:

All Members

GENERATE

Example Report: Listed by materials (if no tonnages, material does not list) and totals for each Material Category.

TOTAL TONS RECYCLED BY MATERIAL (RESIDENTIAL & COMMERCIAL COMBINED)					
2012, 2013, 2014, 2015, 2016					
61 results		Search:			
MATERIAL	2012	2013	2014	2015	2016
Single Stream					
[SS1] SINGLE STREAM = All recyclables, including fiber, collected together	68,507.98	90,061.40	86,300.63	82,846.28	93,301.94
Single Stream Total	68,507.98	90,061.40	86,300.63	82,846.28	93,301.94
Commingled					
[CXX] COMMINGLED = 2 or more recyclables collected together, fiber separate	8,820.23	8,924.54	7,148.86	7,223.32	7,928.82
Commingled Total	8,820.23	8,924.54	7,148.86	7,223.32	7,928.82
Glass					
[GL1] Clear Glass = bottles and jars	79.04	61.19	110.07	20.76	107.48
[GL2] Mixed Glass = bottles and jars	155.93	408.69	476.57	183.20	176.50
[GL3] Green Glass = bottles and jars	11.56	17.51	7.70		
[GL4] Brown Glass = bottles and jars	15.08		35.74		16.00
[GL6] Other Glass (Not Act 101/904 eligible)		53.11	13.77	13.29	
Glass Total	261.61	540.50	643.85	217.25	299.98
Paper					
[CO1] Cardboard = corrugated	28,117.18	42,237.13	42,436.16	38,702.88	51,755.97
[CO2] Brown bags & sacks	6.27			371.13	
Grand Total	879,674.48	297,803.64	319,219.92	308,122.33	348,890.78

TOTAL TONS RECYCLED BY MATERIAL CATEGORY

Selection Filters:

- Select up to five (5) years for comparison
- Response Status (All / Draft / Completed / Verified)
- Member (All or one (1) selection)

Selection Frame:

TOTAL TONS RECYCLED BY MATERIAL CATEGORY

Trend Reports

Select up to five years for comparison

SELECT NONE

2018

2017

2016

Response Status

All Statuses

Member:

All Members

GENERATE

Example Report: Totals for each year include ALL materials except [REF] Refuse. If no tonnages exist for a Material Category, it does not list.

TOTAL TONS RECYCLED BY MATERIAL CATEGORY

2012, 2013, 2014, 2015, 2016

Displaying 18 results

Search:

MATERIAL CATEGORY	2012	2013	2014	2015	2016
Commercial Single Stream Tons	23,639.87	38,863.25	32,655.30	34,308.59	36,366.12
Commercial Commingled Tons	1,965.22	1,894.91	422.20	467.23	669.92
Commercial Glass Tons	99.71	218.70	204.86	102.20	208.40
Commercial Paper Tons	57,984.20	62,401.56	58,972.82	50,563.26	77,320.01
Commercial Plastic Tons	866.30	2,500.02	2,684.91	1,722.29	4,449.35
Commercial Metal Tons	917.64	7,803.80	10,747.25	9,636.13	6,406.64
Commercial Hazardous Waste Tons		384.80	920.86	595.60	12,635.94
Commercial Other Tons	7,637.92	11,838.67	21,503.35	11,616.65	18,727.98
Commercial Organics Tons	156,845.72	6,108.24	23,988.59	22,018.57	31,685.57
Residential Single Stream Tons	44,868.11	51,198.15	53,645.33	48,537.69	56,935.82
Residential Commingled Tons	6,855.01	7,029.63	6,726.66	6,756.09	7,258.90
Residential Glass Tons	161.90	321.80	438.99	115.05	91.58
Residential Paper Tons	21,508.75	16,412.47	12,937.49	14,211.60	12,837.17
Residential Plastic Tons	195.58	158.23	93.40	61.14	39.99
Residential Metal Tons	835.98	892.12	780.85	865.09	5,955.44
Residential HHW Tons	1,047.55	6,785.35	896.20	434.29	419.56
Total	879,674.48	297,803.64	319,219.92	308,122.33	348,690.78